



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403

812.332.5688 Fax 812.332.3660



To: The BPTC Board of Directors
From: John Connell, General Manager
Date: August 19, 2022
Re: Board Meeting, Tuesday, August 23, 2022, 5:30 p.m.

Included below are your notes for the meeting of the Board of Directors set for Tuesday, August 23, 2022 at 5:30 p.m. in the Edward J. Kuntz Board Room, 130 W. Grimes Lane in Bloomington.

ACTION ITEMS

1. **Salary Ordinance Public Hearing:**

The first item of business is for the Board to hold a Public Hearing on the proposed 2022 Salary Ordinance. The salary ordinance requires a public hearing and it lists the various positions and the maximum salary for each position in 2022. The salary ordinance is required because operation supervisors will now be hourly employees and not salaried employees. This classification change is being made because of the bus operator shortage. Ordinance 22-01 is included in your packet for consideration and adoption.

2. **Resolution 22-17, a resolution approving an Inter-local Cooperative Agreement between BPTC and Indiana University.**

The term of the agreement with IU Campus Bus is July 1, 2022 through June 30, 2023. The monthly maximum fee increases one percent from \$90,812 to \$91,720. This represents a 1% increase. Credit, at a rate of \$31.00 per hour of service, will be issued for scheduled service not provided. The cleaning, fueling & bus wash fee increases to \$94,833 for the term of the contract. Snow removal service fee is \$300.00 per occurrence, not to exceed \$3,000.

3. **Resolution 22-18, a resolution adopting zero emission vehicle goals for BPTC.**

Upon the completion and review of the Alternative Fuel and Infrastructure Study, staff is recommending establishing and adopting a goal for BPTC to purchase lower or no emission vehicles in future procurements and transition the BPTC bus fleet to 60% Battery Electric by 2030.

4. **Approval of the 2023 BPTC Budget**

Included in your packet is the final 2023 BPTC Budget. The primary factors driving the expense side of the preliminary 2023 budget include the following LIT revenue funds and related expenses as summarized below:

ED-LIT REVENUE

<u>ED LIT Project Description</u>	<u>ED LIT Amount</u>
East/West Rapid Transit	\$1,627,500.00
Micro Transit Program	\$1,023,000.00
Service Frequency Improvements	\$762,600.00
Sunday Service	\$300,000.00
Fare Subsidy Program	<u>\$93,000.00</u>
TOTAL ED LIT FUNDING	\$3,806,100.00

ED-LIT EXPENSES

<u>ED LIT Related Activities</u>	<u>Amount</u>
Rapid Transit Studies	\$450,000.00
Grant/Procurement Specialist Position	\$80,000.00
Manager Marketing & Development Position	\$80,000.00
Facility Expansion/Land Acquisition Services	\$250,000.00
Local Share for(8) Battery Electric Buses	\$1,760,000.00
Local Share for(6) Battery Electric Buses*	\$1,240,000.00
CAD/AVL operating platform & hardware	\$450,000.00
(6) Micro-Transit vehicles	\$474,000.00
Micro-Transit Contract Services	\$200,000.00
Sunday Service operating cost	\$300,000.00
Fare Subsidies	<u>\$93,000.00</u>
TOTAL EXPENSES	\$5,377,000.00
ED LIT REVENUE	<u>(\$3,806,100.00)</u>
BPTC FUNDS	\$1,570,900.00

* Contingent upon additional federal funds

Other Budget considerations include:

- Wage increases were budgeted in the range of 5.0 – 16 percent depending upon classification and Collective Bargaining Agreement.
- The 2023 budget includes five new positions:
 - A new road supervisor position budgeted at \$55,000 in wages. This is position will give us an increased supervisory presence on the street for our daily operation and serve as a resource for bus operators when dealing with difficult situations.
 - A Manager of Marketing and Development position budgeted at \$80,000. (eliminates Customer Service Manager position)
 - A Grant and Procurement Specialist position budgeted at \$80,000.
 - A Chief Safety and Training Officer Position budgeted at \$75,000.
 - A Building and Grounds Technician position budgeted at \$55,000. (Eliminates \$40,000 -\$70,000 of contracted service expense).

- Health insurance is budgeted for an increase of 10.65 percent as a hedge against the possibility of higher costs. Our self-insured reserves are currently about \$215,000.
- Fuel prices have gone up significantly compared to last year. Currently diesel fuel is priced at \$4.30/gallon. For 2022 we've budgeted \$2.75/gallon for diesel and \$2.50/gallon for unleaded. For 2023 we have increased the budgeted amount significantly given market uncertainties. Diesel **\$5.00/** gallon and Unleaded \$4.00/gallon.
- Outside legal services is budgeted \$54,000, roughly 200 hours.
- Insurance and risk management services show a decrease of about 31.97 percent compared to the 2022 budget. We've have over budgeted costs in the past years.
- There is \$4.917 million in the 2023 budget for the purchase of four (4) battery electric buses and charging stations. This procurement was put on hold in 2022 until the results of the Alternative Fuel and Infrastructure Study results were released. Funded primarily from Federal 5339 competitive grant.
- There is \$150,000 in the 2023 budget purchase of two (2) BT vans. This purchase would be funded 100% from Federal 5310 grant.

The assumptions we made with regard to revenues for the preliminary 2023 budget are summarized as follows:

- Property tax increases are governed by the local growth quotient. That factor would allow an increase of 5 percent for 2023. As such, we have budgeted a 5% increase in property tax revenues. Total dollar increase would be about \$73,737.
- BPTC Local option income taxes are budgeted to increase 15.43 percent in 2023 compared to 2022, however, this amount is subject to change based on final direction from DLGF.
- Passenger fares are budgeted to increase 139 percent in 2023. These revenues include general public fare revenues, employer pass program revenues, BT Access fare revenues, and mobile pass revenues. These revenues include the two new service contracts, Verve and Atlas.
- Advertising revenues are projected to increase about 10 percent based on current trends. Mesmerize has done an excellent job in generating advertising revenues.
- Federal 5339 funds of \$7,040,000 million will be used for the four (8) electric buses and charging stations.
- Federal 5307 funds in the amount of \$2,485,317 would be used in the 2023 budget for operating assistance.

- State PMTF funds are budgeted at. \$2,607,880
- IU contract fare revenue is budgeted at \$1,100,641 an increase of 1% percent based on the proposed contract, July 2022-June 30, 2023.
- \$3,565,273 in reserves are proposed to be used for budget balancing purposes. Accordingly, the Reserves balance will be roughly \$8 million.

The 2023 budget is \$35,039,251 is 131.83% higher compared to \$15,114,394 in 2022. A copy of the budget is included in your packet. We appreciate the Board's questions and input. We will present the budget to the City Council on August 30th for approval.

AGENDA

Bloomington Public Transportation Corporation (BPTC)

Tuesday, August 23, 2022

130 W. Grimes Lane, Bloomington, IN 47403

Conference Room, 5:30 P.M

The August 23, 2022 Board meeting will be a hybrid meeting with the ability for Board members and/or the public to attend the meeting in-person or virtually at the link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/89346208150?pwd=SzIHKzhtOTlnMIBvdGxRbndTZFJzdz09>

Meeting ID: 893 4620 8150

Passcode: 966848

+1 312 626 6799 US (Chicago)

PUBLIC MEETING

08/23/2022

- I. ROLL CALL
- II. OLD BUSINESS
- III. APPROVAL OF MINUTES – July 19, 2022
- IV. NEW BUSINESS – ACTION ITEMS
 1. PUBLIC HEARING: A public hearing to receive public comment on Ordinance 22-01 which is an ordinance amending salary and wage rates of appointed officers and employees of the Bloomington Public Transportation Corporation, Monroe County, Indiana, for the year 2022.
 - i. Consideration of public comments.
 - ii. Consideration of adoption of Ordinance 22-01.
 2. Resolution 22-17 a resolution approving an Inter-local Cooperation Agreement between BPTC and Indiana University.
 3. Resolution 22-18; a resolution adopting zero emission vehicle goals for the BPTC.
 4. A motion to approve the 2023 BPTC Budget.
 5. A motion to approve a contract with Shuck Corporation to construct a pair of bus stops with bus shelters on Pete Ellis Drive, along with a pedestrian signal incorporated into the existing crosswalk, pending legal review.

- V. MANAGER & STAFF REPORTS
 - 1. PROJECT UPDATES – John Connell
 - Micro-Transit expansion
 - 2. JULY OPERATING STATISTICS – Zac Huneck
 - 3. JULY FINANCIAL REPORT -- Christa Browning
 - 4. PERSONNEL REPORT – Brenda Underwood
- VI. APPROVAL OF CLAIMS
- VII. COMMENTS FROM THE PUBLIC
- VIII. COMMENTS FROM BOARD MEMBERS
- IX. ADJOURNMENT – NEXT MEETING: September 20, 2022.

ORDINANCE 22-01

AN ORDINANCE AMENDING SALARY AND WAGE RATES OF APPOINTED OFFICERS AND EMPLOYEES OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA FOR THE YEAR 2022.

BE IT HEREBY ORDAINED BY THE BOARD OF DIRECTORS OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA, THAT:

SECTION I: From and after January 1, 2022, the maximum salaries and pay schedule for the following appointed officers and employees of the Bloomington Public Transportation Corporation shall be fixed as follows:

Board Members	\$ 1,200
Chief Financial Officer/Controller	\$ 4,660/bi-weekly
Operations Manager	\$ 4,237/bi-weekly
Human Resources Administrator/Marketing	\$ 3,501/bi-weekly
Fleet Maintenance Manager	\$ 3,851/bi-weekly
Planning and Special Projects Manager	\$ 3,183/bi-weekly
Dispatcher/Supervisor	\$ 32.89/hr.
Road Supervisor	\$ 32.89/hr.
Training Supervisor	\$ 36.06/hr.
Human Resources Assistant	\$ 32.89/hr.
Fleet Service Supervisor	\$ 36.17/hr.
Financial Administrative Assistant	\$ 32.89/hr.
Receptionist	\$ 19.03/hr.
Inventory/Maintenance Specialist	\$ 32.89/hr.
Master Mechanic	\$ 26.89/hr.
Fixed Route Bus Operator	\$ 23.64/hr.
BT Access Operator	\$ 21.04/hr.
PM Mechanic	\$ 22.06/hr.
Service Attendant	\$ 21.01/hr.
Security/Customer Assistance Attendant	\$ 16.56/hr.
Intern	\$ 17.23/hr.

SECTION II: In addition to the above wages, certain employees shall be eligible for benefits as outlined in employment agreements or in the collective bargaining agreement with AFSCME, Local 613.

This ordinance shall be in full force and effect from and after its passage by the Board of Directors of the Bloomington Public Transportation Corporation.

DATE OF INTRODUCTION OF ORDINANCE: August 23, 2022.

PASSED AND ADOPTED by the Board of Directors of the Bloomington Public Transportation Corporation of the City of Bloomington, Indiana, this 23rd day of August, 2022.

APPROVE:

ATTEST:

James McLary, Chair
Bloomington Public Transportation Corporation

Nancy Obermeyer, Secretary
Bloomington Public Transportation Corporation

LEGAL NOTICE

The Board of Directors of the Bloomington Public Transportation Corporation (BPTC), Bloomington, Indiana, will meet on August 23, 2022 at 5:30 p.m. and may take final action on adopting an Amended 2022 Salary Ordinance for the officers and employees of the BPTC. The meeting will be held virtually using Zoom and can be accessed at the following link and/or phone numbers:

<https://us02web.zoom.us/j/89346208150?pwd=SzlHKzhtOTlnMlBvdGxRbndTZFJzdz09>

Meeting ID: 893 4620 8150
Passcode: 966848

(312) 626-6799
(646) 558-8656

Meeting ID: 893 4620 8150
Passcode: 966848

Complete details of the Ordinance may be seen at the Bloomington Transit office, 130 W. Grimes Lane, Bloomington, Indiana 47403.

RESOLUTION 22-17

A resolution approving an Interlocal Cooperation Agreement between the Bloomington Public Transportation Corporation and Indiana University.

WHEREAS, the Bloomington Public Transportation Corporation (BPTC) and Indiana University (IU) have cooperatively endeavored to plan and implement mutual strategies that help address important issues regarding public transportation services for Indiana University students; and

WHEREAS, the Bloomington Public Transportation Corporation and Indiana University have successfully completed several previous agreements that have provided universal access on BPTC services to Indiana University students as well as services provided by BPTC to Indiana University; and

WHEREAS, it is in the mutual interests of the Bloomington Public Transportation Corporation and Indiana University to continue, improve and expand this program of services; and

WHEREAS, the Interlocal Cooperation Agreement describes the services to be provided and establishes the agreed cost, terms and conditions of providing such services; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Bloomington Public Transportation Corporation (BPTC) that the Chair is hereby authorized to execute an Interlocal Cooperation Agreement with Indiana University effective July 1, 2022 which specifies the costs charged by BPTC to IU for the period of July 1, 2022 through June 30, 2023 for the provision of services by BPTC in the form of universal access on BPTC transit service for IU students and faculty/staff, fueling/bus cleaning services, and snow removal services, as contained in the Interlocal Cooperation Agreement.

APPROVE:

ATTEST:

James McLary, Secretary
Bloomington Public Transportation
Corporation

Nancy Obermeyer, Chair
Bloomington Public Transportation
Corporation

Approved the _____ day of _____, 2022.

INTERLOCAL COOPERATION AGREEMENT

This AGREEMENT made and entered into this _____ day of _____, 2022 by and between The Trustees of Indiana University ("University") and Bloomington Public Transportation Corporation ("BT"), WITNESSETH:

WHEREAS, the Students of Indiana University desire enhanced and expanded bus transportation services and have developed a comprehensive program to deliver such services in cooperation with the administration of the University; and

WHEREAS, The Trustees of Indiana University have approved a mandatory fee to provide the funding for enhanced bus transportation services; and

WHEREAS, cooperation and coordination between the transportation services of the University and BT will increase the benefits of public transportation for the community and the University of mass transportation; and

WHEREAS, the University is committed to the continued enhancement of services in the future and the addition of new services; and

WHEREAS, the proposed services to be provided pursuant to the proposed plan include services to be provided by BT, a public transportation corporation for the City of Bloomington;

NOW, THEREFORE, University and BT agree as follows:

1) BT agrees to provide the following services, at the prices indicated, to the University, subject to and upon the terms and conditions set forth herein:

(A) Student Contract Revenue in the amount of \$1,100,641, paid in twelve monthly installments of \$91,720 for fixed route service on Routes 6, 7, and 9 as listed in Exhibit I. BT shall issue a service reduction credit of \$31.00 per hour of service not operated on each monthly invoice.

(B) Effective July 1, 2022 through June 30, 2023, BT shall provide bus wash, cleaning, and fueling services for all University buses including the following services:

- Daily interior and exterior cleaning services of all University buses used in revenue service each day.
- Daily fueling of all University buses used in revenue service each day and recording the amount of fuel dispensed into each University bus on a written report recorded daily.
- Checking of oil, coolant, and transmission fluids for all University buses used in revenue service each day and recorded daily.

University shall be responsible for the purchasing and providing all fuel, oil, coolant, transmission fluid, and any other fluids used by BT staff for University buses.

BT shall be responsible for providing all personnel, cleaning supplies and equipment, and major bus wash equipment necessary to provide the aforementioned bus wash, and cleaning services. The University agrees to reimburse BT an agreed upon fixed fee for such services, supplies and equipment in the amount of \$94,883 for the period of July 1, 2022 through June 30, 2023. BT and the University agree that any additional cost requested by the University for fueling IU buses that are mutually agreed to by both parties shall be billed directly to the University. The University agrees that BT's cleaning/fueling personnel are authorized to operate University buses in the performance of their cleaning/fueling duties.

(C) BT agrees to provide access to all University faculty and staff to all BT fixed route services upon presentation of a valid University-issued Crimson Card or IU-issued Crimson Card. The BT bus operator may examine the University faculty/staff Crimson Card to ensure validity. Faculty/staff members who do not present a valid University faculty/staff Crimson Card shall be required to pay the cash fare.

BT bus operators shall daily record the total number of University faculty/staff one-way passenger trips. This data shall be used by BT to calculate appropriate compensation.

University agrees to reimburse BT for the provision of one-way passenger trips to University faculty/staff at the rate of \$0.75 per trip. Total compensation made by the University to BT for faculty/staff one-way passenger trips shall not exceed \$65,000 for the period July 1, 2022 through June 30, 2023. BT shall report the number of faculty/staff one-way passenger trips to the University on a quarterly basis. BT shall prepare and submit an invoice within 30 days following the end of each quarter to the University for Reimbursement of total costs associated with the faculty/staff Crimson Card program.

University agrees to pay BT within 30 days following receipt of invoice from BT for faculty/staff one-way passenger trips. University agrees to cooperate with BT in the investigation of the feasibility of the use of an electronic Crimson Card program for faculty/staff and students.

(D) BT agrees to provide snow removal services for the 130 Grimes Lane maintenance and administrative facility at the rate of \$300 per occurrence with an annual ceiling of \$3,000 for such services.

- 2) The term of this Agreement shall be from midnight, July 1, 2022, until midnight, June 30, 2023, unless earlier terminated as provided herein.
- 3) BT shall be solely responsible for determining appropriate service levels for the Indiana University campus and the community at large. Without limiting BT's sole discretion to establish its service levels, the parties agree BT will notify the University of any reductions to the published transit service routes and times in effect on August 22, 2022, not including any additional service provided at the University's request, no less than 30 days prior to implementation of such changes.

4) BT and the University agree to meet periodically to monitor and evaluate performance, examine service standards, discuss modifications of service, and discuss service complaints and their resolutions.

5) BT and the University do mutually agree to review and discuss the possibility for future coordination and cooperation in the areas of unified vehicle maintenance, unified parts inventory and work order system, fixed price fuel procurement, unified legislative advocacy, unified policy-making, and any other area as identified by either party. BT and the University agree to appoint representatives to meet periodically and discuss in good faith the potential for implementing some or all of these areas for possible further coordination and cooperation.

6) BT shall provide University with a monthly operating report breaking ridership and revenue hours down by route and comparing monthly and year-to-date performance against the previous year.

7) University shall make payment to BT of the sums due hereunder in the following manner:

a. BT shall prepare a monthly invoice for the total amount noted in Section 1 (A) of this Agreement. The University agrees to provide full payment within 30 days of receipt of the invoice.

b. BT shall prepare a quarterly invoice for the Faculty/Staff Pass Program based on actual passenger trips recorded during the previous quarter (in accordance with the cost terms in Section 1 (C) of this Agreement) and submit such invoice to the University within 30 days following the end of the previous quarter. The University agrees to provide full payment within 30 days of receipt of the invoice.

c. BT shall include on each monthly invoice for Student Contract Revenue the costs for Bus Wash, Cleaning and Fueling services in accordance with Section 1 (B) of this Agreement along with any Snow Removal services in accordance with Section 1 (D) of this Agreement.

8) If at any time during the term of this Agreement, either party shall substantially fail to perform its obligations under this Agreement, the other party shall have the right to suspend or terminate the Agreement upon written notice to the other party. Such notice shall state with

specificity the nature and basis of the alleged non-performance and shall be sent by certified mail. The party to whom the notice is directed shall have forty-five (45) calendar days from receipt of the notice to cure or to submit a plan for cure that is reasonably acceptable to the other party. The parties agree that a substantial failure to perform on the part of BT shall include, but not be limited to, implementation of reductions in service levels pursuant to Paragraph 3 of this Agreement that are unsatisfactory to University or a reduction of more than 2% of its established system level of revenue hours. In the event the non-performance is not cured and/or no acceptable plan for cure is submitted, the complaining party may declare this Agreement in default and may at its option suspend or terminate this Agreement and/or pursue its remedies at law or equity for specific performance or damages, or both.

9) BT shall maintain liability insurance in the amount of \$1,000,000 per person, \$2,000,000 per occurrence during the term of this Agreement. BT shall name University as an additional insured on such policy or policies and provide proof thereof to University.

10) Each party agrees that it shall indemnify and hold harmless the other and its Board, officers, agents and employees from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") to the extent that such Claims are found to be caused by any negligent act or omission of the indemnifying party or its officers, agents, or employees in the performance of the training activities described in this agreement. Provided, however, that the obligations of the indemnifying party under this paragraph shall be limited in substance by statutes, regulations, and constitutional provisions designed to protect the exposure and liability of that party as an instrumentality of the State of Indiana (e.g., actions and conditions as to which that party is immunized by the Indiana Tort Claims Act, dollar limits stated in such Act, exemption from punitive damages, the continued ability to defeat a claim by reason of contributory negligence or fault of claimant), so that its liability to indemnify, defend and hold harmless shall not exceed what might have been its liability to a claimant if sued directly by the claimant and all appropriate defenses had been raised by the indemnifying party.

11) In the event of a dispute between the parties hereto, any dispute shall first be submitted to mediation. In the event that mediation is not successful, the parties agree that proper venue for any judicial proceedings shall be Monroe County, Indiana.

12) This agreement shall be subject to and interpreted in accordance with the laws of the State of Indiana.

13) This Agreement may not be amended except in writing duly executed by both parties.

14) This Agreement supersedes all prior and contemporaneous negotiations, agreements, discussions, and writings and constitutes the entire agreement between the parties.

In Witness Whereof, the parties hereto have set their hands and seals as of the date set forth below.

Bloomington Public Transportation Corporation

The Trustees of Indiana University

By _____

By Donald D. Zuker (JRS)

Attest: _____

Attest: Suzann L. Westfield

Date: _____

Date: Jul 19, 2022

EXHIBIT 1

IU Semester Schedule			
Route	Start	End	Total Rev Hours
Monday-Friday			
6W	7:10 AM	10:30 PM	15.3
6X	7:30 AM	12:10 PM	4.7
6Y	7:10 AM	11:30 PM	16.3
6Z	7:30 AM	12:10 PM	4.7
6L 1	7:10 AM	7:40 PM	12.5
6L 2	7:10 AM	7:40 PM	12.5
71	7:00 AM	9:35 PM	14.6
9N	7:15 AM	10:15 PM	15.0
9P	7:30 AM	6:20 PM	10.8
9Q	7:45 AM	10:45 PM	15.0
9S	7:59 AM	9:00 PM	13.0
Total M-F			134.4
Saturday			
6X	7:30 AM	7:45 PM	12.0
9N	9:30 AM	6:45 PM	9.0
9P	12:25 PM	9:40 PM	9.0
Total Sat			30.0
Sunday			
6W	9:30 AM	7:30 PM	10
9S	10:30 AM	7:30 PM	9
Total Sun			19
Total Week			721.2

IU Break Schedule			
Route	Start	End	Total Rev Hours
Monday-Friday			
6W	7:30 AM	7:25 PM	11.9
6X	7:30 AM	12:10 PM	4.7
6L	7:40 AM	6:10 PM	12.5
71	6:20 AM	9:30 PM	15.2
9N	7:15 AM	10:30 PM	15.0
9P	8:10 AM	4:50 PM	10.8
Total M-F			70.1
Saturday			
6X	7:30 AM	7:45 PM	12.0
71 (half)	7:25 AM	6:30 PM	5.5
9N	9:30 AM	6:45 PM	9.0
9P	12:25 PM	9:40 PM	9.0
Total Sat			35.5
Sunday			
6W	9:30 AM	7:30 PM	10
9S	10:30 AM	7:30 PM	9
Total Sun			19
Total Week			404.99

RESOLUTION 2022--18

A RESOLUTION ADOPTING ZERO EMISSION VEHICLE GOALS FOR THE BLOOMINGTON PUBLIC TRANSIT CORPORATION

WHEREAS, BPTC has a long-standing commitment to enhancing the sustainability of the Bloomington Area and BPTC operations;

WHEREAS, the adoption this zero emission vehicle policy supports the Bloomington Climate Action Plan's goals to transition the BPTC transit fleet to electric and alternative fuel vehicles;

WHEREAS, the replacement of existing fleet vehicles with lower-emission alternatives is necessary to reduce greenhouse gas emissions associated with BPTC operations;

WHEREAS, BPTC has extensively studied three alternative fuels to determine the best alternative fuel option for the BPTC; and

WHEREAS, the results of the alternative fuel study determined Battery Electric as the best alternative fuel option based on multiple criteria; and

WHEREAS, Adopting a sustainability vision will set direction for sustainability, which BPTC will implement through capital investments, operational planning, and strategic engagement throughout the area; and

WHEREAS, Adopting zero emission vehicle goals will enable BPTC to advance an updated Transit Bus Fleet Replacement Plan and make purchasing decisions to transition to meet zero emissions bus fleet goals;

NOW, THEREFORE, be it

RESOLVED, That the Board of Directions adopts the Sustainability Vision and Principles included as Attachment A to this resolution; and be it further

RESOLVED, That the Board of Directors establishes the following goals: (1) purchase only lower-emission and electric buses in the bus procurements; (2) transition to 60% Battery Electric bus fleet by 2030; and (3) transition to 100% Battery Electric bus fleet by 2050.

Bloomington Public Transportation Corporation

By: _____ ATTEST: By: _____

James McLary, Chairman

Nancy Obermeyer, Secretary

ATTACHMENT A

BPTC Sustainability Vision and Guiding Principles

Vision

BPTC provides sustainable mobility options that meets the needs of all people, neighborhoods and businesses in the region, and promotes equity, improves the quality of life, drives economic development, provides a means to create prosperity, and embraces environmental stewardship.

Guiding Principles

1. Develop and implement a dynamic plan with specific priorities, and targets to advance sustainability at BPTC.
2. Recognize that our investments and operational decisions change lives. Make those decisions intentionally to address social, environmental, and economic disparities and racial and social injustice.
3. Build, operate, and maintain a resilient transportation system with mobility options to improve livability, the environment, equity, and access to opportunity.
4. Make cost-effective and data-driven business decisions that provide BPTC and its partners with the best return on their investment.
5. Advance BPTC projects by fostering transparent and authentic collaboration with stakeholders and community partners.
6. Create a culture of continuous improvement by growing staff competence by encouraging participation in training and development opportunities and by leveraging regional expertise and innovation.
7. Establish measurable key performance indicators (KPI's) to track implementation and successes of BPTC's strategies and actions.

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Fixed Route	Ridership												YTD Total	
	January	February	March	April	May	June	July	August	September	October	November	December		
2022 Passenger Trips	151,967	170,221	174,215	177,476	81,871	75,301	67,547							898,598
2021 Passenger Trips	53,907	66,607	90,946	84,466	62,408	61,221	57,746							477,301
2021-2022 Change	98,060	103,614	83,269	93,010	19,463	14,080	9,801							421,297
2021-2022 Percent Change	182%	156%	92%	110%	31%	23%	17%							88%
2022 Revenue Hours	7,292	7,242	7,966	7,624	6,455	6,382	5,625							48,586
2021 Revenue Hours	5,469	6,927	7,221	6,921	6,241	6,360	6,271							45,410
2022 Passengers Per Rev Hour	20.84	23.50	21.87	23.28	12.68	11.80	12.01							18.49
2021 Passengers Per Rev Hour	9.86	9.62	12.59	12.20	10.00	9.63	9.21							10.51
2022 Revenue Miles	76,542	77,491	86,846	78,922	69,744	68,926	64,934							523,405
2021 Revenue Miles	62,339	78,699	81,898	78,501	70,573	71,894	70,889							514,793
2022 Passengers Per Rev Mile	1.99	2.20	2.01	2.25	1.17	1.09	1.04							1.72
2021 Passengers Per Rev Mile	0.86	0.85	1.11	1.08	0.88	0.85	0.81							0.93
BT Access														
2022 Passenger Trips	1,739	1,656	1,995	1,961	2,014	1,924	1,739							13,028
2021 Passenger Trips	1,163	1,223	1,777	1,839	1,686	1,831	1,873							11,392
2021-2022 Change	576	433	218	122	328	93	-134							1,636
2021-2022 Percent Change	50%	35%	12%	7%	19%	5%	-7%							14%
2022 Revenue Hours	781	745	881	859	839	832	781							5,718
2021 Revenue Hours	685	700	891	870	779	861	896							5,682
2022 Passengers Per Rev Hour	2.23	2.22	2.26	2.28	2.40	2.31	2.23							2.28
2021 Passengers Per Rev Hour	1.70	1.75	1.99	2.11	2.16	2.13	2.09							2.00
2022 Revenue Miles	7,501	6,967	8,183	8,054	8,258	7,696	7,501							54,160
2021 Revenue Miles	5,660	5,526	7,707	8,719	7,186	7,498	7,911							50,197
2022 Passengers Per Rev Mile	0.23	0.24	0.24	0.24	0.24	0.25	0.23							0.24
2021 Passengers Per Rev Mile	0.21	0.22	0.23	0.21	0.23	0.24	0.24							0.23
Total Ridership														
2022 Passenger Trips	153,706	171,877	176,210	179,437	83,885	77,225	69,286							911,626
2021 Passenger Trips	55,070	67,830	92,723	86,305	64,094	63,052	59,619							488,693
2021-2022 Change	98,636	104,047	83,487	93,132	19,791	14,173	9,667							422,933
2021-2022 Percent Change	179%	153%	90%	108%	31%	22%	16%							87%

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Safety

Accidents	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Fixed Route													
2022 Collision Accidents	13	4	2	4	4	1	2						30
2021 Collision Accidents	2	2	2	2	1	1	2						12
2021-2022 Change	11	2	0	2	3	0	0						18
2022 Collision Rate (Per 100k mi)	16.98	5.16	2.30	5.07	5.74	1.45	3.08						5.73
2021 Collision Rate (Per 100k mi)	3.21	2.54	2.44	2.55	1.42	1.39	2.82						2.33
2021-2022 Percent Change	429.4%	103.1%	-5.7%	98.9%	304.8%	4.3%	9.2%						145.9%
Fixed Route													
2022 Preventable Accidents	8	4	1	3	3	0	0						19
2021 Preventable Accidents	1	2	2	1	1	0	2						9
2021-2022 Change	7	2	-1	2	2	0	-2						10
2022 Preventables Rate (Per 100k mi)	10.45	5.16	1.15	3.80	4.30	-	-						3.63
2021 Preventables Rate (Per 100k mi)	1.60	2.54	2.44	1.27	1.42	-	2.82						1.75
2021-2022 Percent Change	551.6%	103.1%	-52.8%	198.4%	203.6%	100.0%	-100.0%						107.6%
BT Access													
2022 Collision Accidents	1	1	1	0	1	0	0						4
2021 Collision Accidents	0	2	0	0	0	0	0						2
2021-2022 Change	1	-1	1	0	1	0	0						2
2022 Collision Rate (Per 100k mi)	13.33	14.35	12.22	-	12.11	-	-						7.39
2021 Collision Rate (Per 100k mi)	-	0.00	-	-	-	-	-						0.00
2021-2022 Percent Change	-	-	-	-	-	-	-						-
BT Access													
2022 Preventable Accidents	0	0	0	0	1	0	0						1
2021 Preventable Accidents	0	2	0	1	0	0	0						3
2021-2022 Change	0	-2	0	-1	1	0	0						-2
2022 Preventables Rate (Per 100k mi)	-	-	-	-	12.11	-	-						1.85
2021 Preventables Rate (Per 100k mi)	-	0.00	-	0.00	-	-	-						0.00
2021-2022 Percent Change	-	-	-	-	-	-	-						3089326.4%
Roadcalls													
Fixed Route													
2022 Roadcalls	13	10	4	0	8	5	7						47
2021 Roadcalls	0	6	9	9	2	9	11						46
2021-2022 Change	13	4	-5	-9	6	-4	-4						1
BT Access													
2022 Roadcalls	0	1	0	0	0	0	0						1
2021 Roadcalls	0	0	0	0	0	0	0						0
2021-2022 Change	0	1	0	0	0	0	0						1

Monthly Management Report 2022
Bloomington Public Transportation Corporation
Monthly Statistics and Performance Indicators

133037.92

4310.19

128727.73

Fixed Route:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Passengers	151,967	170,221	174,215	177,476	81,871	75,301	67,547						898,598
Revenue Miles	76,542	74,832	84,105	78,922	69,744	68,926	64,934						518,005
Total Miles	79,009	77,491	86,846	82,062	72,314	71,552	67,352						536,626
Revenue Hours	7,292	7,242	7,966	7,624	6,455	6,382	5,625						48,596
Total Hours	7,450	7,411	8,151	7,838	6,627	6,451	6,105						50,032
Revenue	\$ 24,883.14	\$ 21,853.78	\$ 25,733.95	\$333,079.62	\$ 127,379.99	\$ 125,228.00	\$128,728						\$ 786,886
Road Calls	13	10	4	0	8	5	7						47
Collision Accidents	13	4	3	4	4	1	2						31
On Time Performance	75.2%	75.3%	68.3%	71.6%	74.1%	75.8%	76.1%						73.8%
PM Inspection OT %	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%

Paratransit:

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Passengers	1,739	1,656	1,935	1,961	2,014	1,924	1,739						13,028
Revenue Miles	7,501	6,967	8,183	8,054	8,258	7,696	7,501						54,160
Total Miles	8,277	7,621	8,983	8,852	9,032	8,503	8,277						59,545
Revenue Hours	781	745	881	859	839	832	781						5,720
Total Hours	843	803	946	922	901	889	843						6,145
Revenue	\$1,934	\$3,009	\$3,640	\$3,671	\$4,823	\$2,230	\$4,310						\$ 23,617.04
Road Calls	0	1	0	0	1	0	0						1
Collision Accidents	0	4	0	0	1	0	0						5
On Time Performance	92.1%	92.3%	92.2%	92.0%	92.1%	93.5%	92.1%						92.3%
PM Inspection OT %	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%
Trip Denials	0	0	0	0	0	0	0						0
Missed Trips	0	0	0	1	0	0	0						1
Excessive Long Trips	5	4	6	5	8	0	5						33
Average Phone Hold Time (sec)	23	16.6	28.6	19	24.3	20.6	23						22

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
FINANCIAL NARRATIVE FOR THE MONTH ENDING
JULY 31, 2022**

Operating Expenses

Operating expenses for July totaled \$626,591 bringing year-to-date operating expenses to \$4,664,333. This is an overall 21% increase in operating expenses compared to this time last year. Salary and Fringe benefits expense for July was \$386,378. This represents a decrease from June due to the timing of payrolls and payroll accruals. Materials and Supplies for July were \$140,717. This represents a decrease from June contributed to the timing of parts and supplies purchased and their usage as well as two months of diesel fuel paid for in June verses only one month in July. Services and Utilities expense for the month totaled \$99,496. This represents a decrease from June due mainly to the payment to DoubleMap for the annual service agreement in the amount of \$27,481 in June. Through July, BT had spent 46% of the 2022 operating budget with 58% of the year completed.

Operating Revenues

Operating revenues for July totaled \$782,800. Operating revenues exceeded operating expenses by \$1,237,326 through July.

Capital Expenditures

During July, the payment for an engine rebuild for bus #761 in the amount of \$34,173 was the main capital expenditure.

Operating Cash Balance

July 31, 2022	July 31, 2021	Change
\$11,466,339	\$9,475,919	\$1,990,420 increase

Self - Insurance Fund

Medical monthly premium and claims expense for July was \$72,742.

Self-Insurance Cash Balance

July 31, 2022	July 31, 2021	Change
\$193,268	\$300,003	\$106,735 decrease

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIOD ENDED JULY 31, 2022

	MONTH ENDING 7/31/2022	PERCENT OF ANNUAL BUDGET	YTD	ANNUAL BUDGET PLUS ENCUMBRANCES/ ADD'L APPROP.	PERCENT OF ANNUAL BUDGET USED
Operating Expenses:					
Salary and Fringe Benefits	\$ 386,378	6%	\$ 3,185,887	6,514,465	49%
Materials and Supplies	140,717	9%	717,061	1,525,320	47%
Services and Utilities	99,496	5%	761,385	2,020,939	38%
Total Operating Expenses	626,591	6%	4,664,333	10,060,724	46%
Operating Revenues:					
Local Tax Revenue	154,333	7%	1,370,334	2,080,679	66%
Fare Revenue	133,038	9%	763,722	1,473,796	52%
Other Locally Derived Revenue	66,192	11%	395,062	624,098	63%
Total Locally Derived Revenue	353,563	8%	2,529,118	4,178,573	61%
Federal Operating Grants	-	0%	1,606,105	4,664,111	34%
State Operating Grants (PMTF)	429,237	17%	1,766,436	2,550,664	69%
Total Operating Revenues	782,800		5,901,659	11,393,348	
Operating Gain/(Loss)	156,209		1,237,326		
Federal Capital Grants	79,721	2%	110,351	3,909,777	3%
State Capital Grants	-	0%	-	-	0%
Transfer from Capital Reserve	-	0%	-	-	0%
Revenue from Capital Grants/Reserve	79,721	2%	110,351	3,909,777	3%
Capital Expenditures:	52,886	1%	189,164	5,242,401	3%
Capital Gain/(Loss)	26,835		(58,813)		
Net Gain/(Loss)	183,044		1,178,513		

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIODS ENDED JULY 2021 AND 2022**

	MONTH ENDING 7/31/2022	MONTH ENDING 7/31/2021	% CHANGE	YTD 7/31/2022	YTD 7/31/2021	% CHANGE
Operating Expenses:						
Salary and Fringe Benefits	\$ 386,378	\$475,260	-19%	\$ 3,185,887	\$2,778,357	15%
Materials and Supplies	140,717	100,267	40%	717,061	399,514	79%
Services and Utilities	99,496	117,092	-15%	761,385	683,383	11%
Total Operating Expenses	626,591	692,619	-10%	4,664,333	3,861,254	21%
Operating Revenues:						
Local Tax Revenue	154,333	154,085	0%	1,370,334	1,340,806	2%
Fare Revenue	133,038	110,575	20%	763,722	323,808	136%
Other Locally Derived Revenue	66,192	3,086	2045%	395,062	213,247	85%
Total Locally Derived Revenue	353,563	267,746	32%	2,529,118	1,877,861	35%
Federal Operating Grants	-	-	#DIV/0!	1,606,105	1,910,000	-16%
State Operating Grants (PMTF)	429,237	223,181	0%	1,766,436	1,145,201	54%
Total Operating Revenues	782,800	490,927	59%	5,901,659	4,933,062	20%
Operating Gain/(Loss)	156,209	(201,692)		1,237,326	1,071,808	
Federal Capital Grants	79,721	1,371,151	-94%	110,351	1,636,963	-93%
State Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Revenue from Capital Grants/Reserve	79,721	1,371,151	#DIV/0!	110,351	1,636,963	-93%
Capital Expenditures:	52,886	1,717,506	-97%	169,164	2,065,860	-92%
Capital Gain/(Loss)	26,835	(346,355)		(58,813)	(428,897)	
Net Gain/(Loss)	183,044	(548,047)		1,178,513	642,911	

**Bloomington Public Transportation Corporation
Personnel Report
JULY 2022**

	Monthly New Hires	Monthly Terminations	End of Month Vacancies
Administrative Staff	0	0	0
Fixed Route Drivers	2	0	10
BT Access Drivers	0	0	0
Mechanics	0	0	1
Service Person	0	0	0
Service Attendants	0	0	0
Total	2	0	11

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) July 19, 2022 5:30 P.M.

MINUTES

Chair Mclary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation. The meeting was held with some members attending in-person and some via a virtual electronic means.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/89358499662?pwd=QWJjTlBnL2hLVjhUYnNsUFdQXUwUT0>

9

Meeting ID: 893 5849 9662

Passcode: 212598

One Tap Mobile

+13017158592,,88920130363#,,,,*212598 # US (Washington DC)

+116465588656,,89358499662#,,,,*212598# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 893 5849 9662

Passcode: 212598

ROLL CALL

Board Members and staff present: Chair James Mclary, Secretary Nancy Obermeyer, Board Member Doug Horn, General Manager, John Connell, Controller, Christa Browning, Planning and Special Projects Manager, Zac Huneck, Human Resource Administrator/Marketing Director, Brenda Underwood and Operations Manager Mike Clark.

Members of the Public: Dave Askins, B Square Beacon, Scott Smith and Sam Dixon

The following additional persons were also present via Zoom. Andrew Coomer, Justin VanLeeuwen and Vice Chair Kent McDaniel.

OLD BUSINESS

There was no old business.

MINUTES

The minutes for the July 19, 2022 meeting were presented for approval by Board Member Horn and seconded by Secretary Obermeyer. The minutes were approved unanimously.

NEW BUSINESS-ACTION ITEMS

Secretary Obermeyer made a motion to approve Resolution 22-15; a resolution approving a Two-Year extension of the contract with RATP DEV USA. For the provision of transportation management services. Vice Chair McDaniel seconded it. The Board approved unanimously.

Secretary Obermeyer made a motion to approve Resolution 22-16; a resolution for approval of amending Public Code of Conduct at the Downtown Transit Center and on BPTC vehicles. The Board adopted the Code of Conduct on November 20, 2018. The policy also established a Remedial Process for violators. The Code of Conduct addresses primarily minor violations. Recently, serious criminal incidents have occurred which resulted in passengers and employees being placed in harm's way. General Manager Connell and BPTC Chief Safety Officer recommend the proposed amendments to the policy in order to protect customers and employees from danger. 1) Increases to lengths of service suspensions. 2) Immediate issuance of 120 day No Trespass Order for actions that place customers or employees in grave danger. Board Member Horn seconded it. The Board approved unanimously.

General Manager Connell stated that he and Controller Browning have been working on the 2023 budget. Included in your packet is the preliminary first draft of the budget that will be discussed with the Board at the July 19th Board meeting. Mr. Connell said he wants to get input and guidance from the Board to help refine the budget and then present a final draft budget at the August Board Meeting on August 23rd prior to going to City Council. Mr. Connell stated that the proposed 2023 budget is 127% higher than our 2022 budget. He noted the 2023 budget includes 3.8 million dollars of LIT funding.

Mr. Connell stated the primary factors driving the expense side of the preliminary 2023 budget include the following:

- The five projects resulting from the City Appropriation of local income tax (LIT)
 - East/West Rapid Transit Route Activities --\$1,627,500
 - Hybrid Micro Transit/Same Day Paratransit Service --\$1,023,000
 - Implement minimum service of 30 minutes --\$762,600
 - Sunday Service --\$300,000
 - Fare Subside Program --\$93,000
- Wage increases were budgeted in the range of 5.0 – 16 percent depending upon classification and Collective Bargaining Agreement.
- The 2023 budget includes five new positions.
 - A new Road Supervisor position budgeted at \$55,000 in wages. This position will give us an increase supervisory presence on the street for our daily operation and serve as a resource for bus operators when dealing with difficult situations.
 - A Manager of Marketing and Development position budgeted at \$80,000. (Eliminates Customer Service Manager position).
 - A Grant and Procurement Specialist position budgeted at \$75,000.
 - A Chief Safety and Training Officer Position budgeted at \$75,000.
 - A Building and Grounds Technician position budgeted at \$55,000. (Eliminates \$40,000-\$70,000 of contracted service expense).
- Health Insurance is budgeted for an increase of 10.65 percent as a hedge against the possibility of higher costs. Our self-insured reserves are currently about \$215,000.
- Mr. Connell noted fuel prices have gone up significantly compared to last year. Currently diesel fuel is priced at \$4.30/gallon. For 2022 he said we've budgeted \$2.75/gallon for diesel and \$2.50/gallon for unleaded. For 2022. He said we have increased the budgeted amount significantly given market uncertainties. Diesel \$5.25/gallon and unleaded \$4.00/gallon.
- Outside legal services is budgeted \$54,000, roughly 200 hours.
- Insurance and risk management services show a decrease of about 31.97 percent compared to the 2022 budget. Mr. Connell noted we've over budgeted costs in the past years.
- There is \$4.917 million in the 2023 budget for the purchase of four (4) battery electric buses and charging stations. This procurement was put on hold in 2022 until the results of the Alternative Fuel and Infrastructure Study results were released. Funded primarily from Federal 5339 competitive grant.

- There is \$150,000 in the 2023 budget for purchase of two (2) BT vans. This purchase would be funded 100% from Federal 5310 grant.
- Mr. Connell noted with the assumptions we made with regard to revenues for the preliminary 2023 are summarized as follows.
- Property tax increases are governed by the local growth quotient. That factor would allow an increase of 5 percent for 2023. As such, we have budgeted a 5% increase in property tax revenues. Total dollar increase would be about \$73,737.
- BPTC Local option income taxes are budgeted to increase 1.31 percent in 2023 compared to 2022, however, this amount is subject to change based on final direction from DLGF.
- Passenger fares are budgeted to increase 139 percent in 2023. These revenues include general public fare revenues, employer pass program revenues, BT Access fare revenues, and mobile pass revenues. These revenues include the two new service contracts, Verve and Atlas.
- Advertising revenues are projected to increase about 10 percent based on current trends. Mesmerize has done an excellent job in generating advertising revenues.
- Federal 5339 funds of \$7 million will be used if the discretionary application filed in May is awarded for the four (8) electric buses and charging stations.
- Federal 5307 funds in the amount of \$2,485,317 would be used in the 2023 budget for operating assistance.
- State PMTF funds are budgeted to remain the same as 2022. These are estimates that INDOT has provided to us. \$2,579,272.
- IU contract revenue is budgeted at \$1,100,641 an increase of 1% based on the proposed contract, July 2022-June 30, 2023.
- \$3,271,730 in reserves are proposed to be used for budget balancing purposes. Accordingly, the Reserves balance will be roughly \$8 million.

MANAGER AND STAFF REPORTS

Planning and Special Projects Manager Zac Huneck gave an update on the Uber/Lyft micro-transit. He said even though we are averaging less than 10 rides per night he is encouraged on how the program is going. Zac noted it is a pretty significant drop in ridership. He said looking forward we will be looking at several means of advertising. He said the average trip time is 18 minutes verses 33 minutes for an average fixed route ride. Zac said the average cost per ride is \$10.70. He said other the only issue has been when a couple of people could not activate their

vouchers. He said we can expect ridership to continue to grow. Mr. Connell said everything seems to be going to plan and we can now advertise more aggressively.

General Manager Connell stated that everyone should have received and invite by now for a one on one interview with Foursquare as part of the engagement process. He said Staff has been busy preparing and submitting data requests. Given the seven month completion deadline, the pace of activities will be swift but thorough. Mr. Connell said the working session for the Board and staff is scheduled for Monday, August 15, 2022 at 11:30 a.m. in the Lew May Conference Room at the BPTC Terminal.

Planning and Special Projects Manager Zac Huneck gave an overview of the June Operating Statistics. Zac stated for June we provided 75,301 trips on fixed route. This is up 23% compared to June 2021. For the month of June BT Access provided 1924 trips and this up 5% from June 2021. For the month of June, Operations Manager Mike Clark state we had zero preventable accidents.

Controller Browning gave an overview of the June Financial report. Human Resource Administrator/Marketing Director Brenda Underwood stated she has had several interviews this month. She said she has coached a lot of candidates but for different reasons they could not join our July class, but hopefully they will be in our August class. Brenda noted she has 5 interviews this week and she has hired two service attendants in the garage and they are working out great. She noted we are looking to hire one more service attendant because we have a potential retirement in the near future.

Board Member Horn stated The Bloomington Monroe County Metropolitan Planning Organization Policy Committee does not conduct a monthly meeting in July. He said the next meeting of the committee will be on August 12, 2022 at 1:30 p.m. in the City of Bloomington Common Council Chamber.

APPROVAL OF CLAIMS

The Claims for July 19, 2022 were presented for approval by Board Member Horn and seconded by Secretary Obermeyer. The claims were approved unanimously.

PUBLIC COMMENTS

Sam Dixon stated he took the bus questioned if and when we will get an Ivy Tech Route Chair McLary stated his vision is to see it go out by Cook and Ivy Tech. Mr. McLary said they are outside the city limits and have had several discussions at the Board meetings concerning this topic. Chair McLary said we are prohibited at this point from operating outside of the city limits. General Manager Connell stated it is on our radar and part of our strategic plan. Board Member Horn said the topic of this expansion is on the front burner. Andrew Coomer noted he saw vans on campus that said IU ride and he is wondering if IU is doing a pilot program on campus for

micro-transit. Chair McLary said IU has a late night safe ride home program, but he isn't sure if that is what this is or not. Chair McLary said we will try to do some research and find out what program it is. Scott Smith stated he is concerned with the shortage of drivers going into the fall and how the longer hours will affect the drivers. Chair McLary stated that Mr. Connell is working on the situation.

BOARD MEMBER COMMENTS

Vice Chair McDaniel stated he has an acquaintance in his neighborhood who drives for Uber sometimes. He said she has some concerns because she gets a lot of customers that have luggage and when she takes them to the bus terminal or picks them up there is no convenient place to park and they have to transport their luggage all the way across the parking lot. General Manager Connell said that the Operations Manager Mike Clark will get with him on this subject.

ADJOURNMENT

Secretary mad a motion to adjourn. Board Member Horn Seconded it. The Board approved unanimously.

APPROVE:

ATTEST:

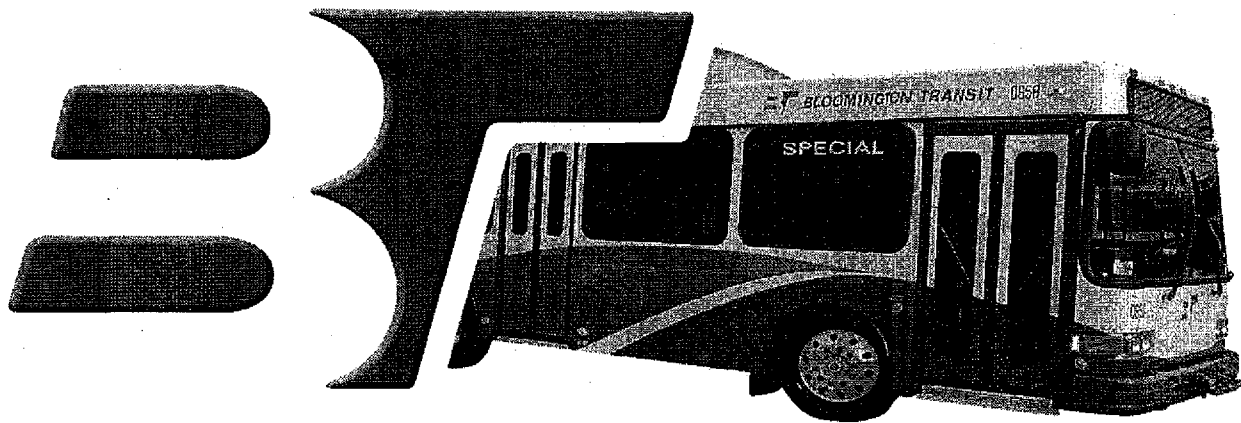
08-23-22

**James J. McLary, Chair
Board of Directors BPTC**

08-23-22

**Nancy Obermeyer, Secretary
Board of Directors BPTC**

2023 Proposed Budget



Bloomington Transit



OPERATING EXPENSES

Budget Class I	2023 <u>Proposed</u>	2022 <u>Approved</u>	Percent <u>Change</u>
Salaries (Operators) Fixed and BT Access full and part time operators	3,162,256	3,179,200	-0.53%
Salaries (Other Operating) Operations manager and supervisors; Chief safety officer road supervisors; and BT Access F/T dispatchers	633,652	447,808	41.50%
Salaries (Maintenance) Maintenance manager, mechanics, service attendants, bldg and grounds tech, and parts specialist	893,461	792,138	12.79%
Salaries (Other) Administrative staff	637,302	526,021	21.16%
FICA	407,490	378,306	7.71%
PERF	534,618	440,660	21.32%
Health/Dental/Disability/Life/Vision Insurance	774,081	699,582	10.65%
Unemployment	10,000	12,000	-16.67%
Employee Uniforms	26,250	26,250	0.00%
Tool and CDL Allowance	<u>12,500</u>	<u>12,500</u>	0.00%
Subtotal Budget Class I	<u>\$ 7,091,610</u>	<u>\$ 6,514,465</u>	8.86%

Budget Class II

	2023 <u>Proposed</u>	2022 <u>Approved</u>	Percent <u>Change</u>
Office Supplies	18,186	17,320	5.00%
Garage Uniforms/Drug Testing	15,750	15,000	5.00%
Fuel/Oil/Grease/Fluids	1,410,000	877,500	60.68%
Parts	500,000	500,000	0.00%
Other Supplies	<u>121,275</u>	<u>115,500</u>	5.00%
Subtotal Budget Class II	<u><u>\$2,065,211</u></u>	<u><u>\$1,525,320</u></u>	35.40%

Budget Class III

Professional Services	1,777,557	1,032,685	72.13%
Expenses include contracted transit management services, software support, Microtransit, legal, employee counseling, various professional support services/contracts, information technology, payroll processing, and auditing services			
Telephone	16,114	15,347	5.00%
Postage	4,336	4,130	4.99%
Travel	7,500	4,061	84.68%
Printing	20,000	30,447	-34.31%
Advertising	50,000	43,358	15.32%
Insurance/Risk Management	270,131	397,093	-31.97%
Electricity	69,750	69,750	0.00%

Budget Class III (continued)

	2023 <u>Proposed</u>	2022 <u>Approved</u>	Percent <u>Change</u>
Water	14,553	13,230	10.00%
Gas	15,329	13,500	13.55%
IU Shared Expenses	112,000	95,100	17.77%
Safety/Promotional	10,000	-	#DIV/0!
Building Maintenance Includes DT pavers and concrete	150,000	20,000	650.00%
Repairs and Labor	70,179	66,837	5.00%
Training, Dues, and Subscriptions	<u>56,810</u>	<u>51,850</u>	9.57%
Subtotal Budget Class III	<u>\$2,644,259</u>	<u>\$1,857,388</u>	42.36%
Total Operating Expenses	<u>\$11,801,080</u>	<u>\$9,897,173</u>	19.24%

Budget Class IV - Capital

Tires and Engine/Transmission Rebuilds	187,200	180,000	4.00%
Passenger/Bus stops	312,500	100,000	212.50%
Equipment and Maintenance Includes computer hardware, software updates, fare equipment, CAD/AVL, and copier	2,116,250	330,000	541.29%
Motor Equipment - 4 replacement buses, 2 vans 8 expansion buses; 6-buses to increase frequency; 6 micro-transit vehicles	<u>20,622,221</u>	<u>4,607,221</u>	347.61%
Subtotal Budget Class IV	<u>\$23,238,171</u>	<u>\$5,217,221</u>	345.41%
TOTAL EXPENDITURES	<u>\$35,039,251</u>	<u>\$15,114,394</u>	131.83%

Revenues

	2023 <u>Proposed</u>	2022 <u>Approved</u>	Percent <u>Change</u>
Property Tax Levy	\$1,548,473	\$1,474,736	5.00%
Financial Institution Tax	16,422	13,664	20.18%
License Excise Tax	61,722	61,487	0.38%
Local Option Income Tax	608,074	526,770	15.43%
Commercial Vehicle Excise Tax	4,490	4,022	11.64%
City of Bloomington - LIT	3,806,100	0	#DIV/0!
Passenger Fares	955,270	400,000	138.82%
Advertising Sales	155,000	140,000	10.71%
State PMTF	2,607,880	2,550,664	2.24%
Federal - Operating and Capital	20,257,054	8,506,688	138.13%
IU Contract Revenue	1,201,493	1,166,363	3.01%
IU Reimbursements	112,000	120,100	-6.74%
Transfer from Reserve	3,565,273	0	#DIV/0!
Miscellaneous	<u>140,000</u>	<u>149,900</u>	-6.60%
TOTAL REVENUE	<u>\$35,039,251</u>	<u>\$15,114,394</u>	131.83%