



Memorandum

TO: Members of the City of Bloomington Common Council (“Council”)
FROM: Margie Rice, Corporation Counsel
CC: Kerry Thomson, Mayor
Gretchen Knapp, Deputy Mayor
Nicole Bolden, City Clerk
Jessica McClellan, City Controller
Anna Killion-Hanson, Housing and Neighborhood Development Director
Council Staff
RE: Appropriation Ordinance 24-02
DATE: July 26, 2024

Summary

Ordinance 24-02 addresses three additional appropriations, including those for the City Controller, the City Clerk, and the Housing and Neighborhood Development Department. Relevant details for each of the Additional Appropriations are as follows:

CITY CONTROLLER

The City Controller is working in conjunction with the Controller hired by the Capital Improvement Board (“CIB”) towards the advancement of the expanded Monroe County Convention Center. The CIB prepared a revised budget, which includes additional expenses in the Services and Charges Category. While they anticipate, perhaps, spending less in the Supplies Category, they do expect they will spend more in the Services and Charges Category, so an additional appropriation of \$350,702.00 was advertised. A CIB representative will attend the Council meeting to explain in detail; however, the additional expenses are for professional fees, including legal, controller, architectural and design fees, insurance, website, and pre-construction services.

CITY CLERK

As was described in Ordinance 2024-15, the City Clerk was previously authorized to hire an additional Deputy Clerk to oversee communications and outreach and to oversee the operations of boards and commissions. An additional appropriation of \$107,508.45 is being sought to fund the salary and benefits for that position in 2024.

HOUSING AND NEIGHBORHOOD DEVELOPMENT

The Council previously appropriated American Rescue Plan Act (“ARPA”) funds to the Housing and Neighborhood Development Department (“HAND”) to distribute to United Way of South Central Indiana, Inc. d/b/a United Way of Monroe County (“United Way”) in order to fund the work of Heading Home of South Central Indiana (“Heading Home”) inside the City of Bloomington’s boundaries.

Heading Home expects that they may return approximately Two Hundred Thousand Dollars (\$200,000) of the original installment of funds distributed to them, so that those funds may be distributed by HAND to agencies identified by Heading Home. In addition, Heading Home and City staff have determined that the easiest manner in which to administer the second distribution, which was intended to be given to Heading Home, is for HAND to retain that second distribution and distribute it to agencies and for programs as Heading Home recommends. This process will allow the City to consult its ARPA consultants, rather than requiring another layer of ARPA compliance by Heading Home, but will still guarantee that the funds are spent in a manner consistent with Heading Home’s programs, plans, and mission. Agreements will be created with United Way, Heading Home, and any other sub-recipients in order to facilitate the expenditure of these funds. HAND will work with the Legal Department and the Controller’s Office to ensure compliance with federal regulations.

The advertisement and Ordinance were prepared for up to Five Hundred Thousand Dollars (\$500,000) to be returned by Heading Home to HAND, though the figure should be closer to Two Hundred Thousand Dollars (\$200,000). The exact amount of the funds to be returned is not certain, at this time, so we are requesting legal permission to spend up to the greater amount. No more funds can or will be spent than what is actually returned by Heading Home.