

City of Bloomington

2022 Pilot Parking Cash Out Policy for the City Hall Showers Parking Lot

On June 1, 2022 the City will implement a pilot parking cash out program in an effort to reduce the carbon emissions from single-occupancy vehicle use by City employees and in response to direction from City Council during last year's budget process. We will begin charging a market rate for employee parking at City Hall, but will reimburse the cost so as not to cause any reduction in compensation. Eligible employees who purchase the \$200 annual permit for the Showers parking lot, adjacent to the City Hall Showers building, will be reimbursed \$200. Eligible employees who choose not to purchase a \$200 parking permit may request a taxable \$200 stipend to reward their non-driving status.

Eligibility for a Showers lot permit and \$200 reimbursement

Regular Part Time and Regular Full Time employees whose primary work site is City Hall (whether or not they telecommute for part of the week), along with City Council Members, may choose to purchase a 2022 Showers parking lot permit for \$200. (Employees who have already purchased a Showers lot permit for 2022 at \$2 and are otherwise eligible, must pay \$198 in order to continue to park in the Showers parking lot.)

Reimbursements, which are not taxed, will be distributed to the employee via direct deposit during the next eligible pay cycle after the permit purchase.

Eligibility for the \$200 stipend

Regular Part Time and Regular Full Time employees whose primary work site is City Hall (whether or not they telecommute for part of the week) and who also do not purchase a Showers lot parking permit for 2022 nor purchase or hold another active parking permit from another City location, may request a \$200 stipend. The \$200 stipend will be added to the eligible employee's paycheck. Under federal and state law, this stipend will be taxed as additional compensation.

Employees who have already purchased a \$2 permit for 2022 and have received their permit, and who are otherwise eligible for the stipend must return their pass to the Parking Services Division by interdepartmental mail prior to receiving the \$200 stipend.

Existing employees will not be able to purchase a Showers lot permit after June 1, 2022 unless they transfer from another work site to City Hall. Employees who do not purchase a permit may utilize City parking garages or off-street parking at their own cost.

Employees who park in the Showers lot without a valid permit and/or for reasons inconsistent with this policy after June 1, 2022 may be subject to a parking citation in addition to progressive discipline up to and including termination of employment. Showers lot permits will expire after December 31, 2022.

Email:

SUBJECT: City Hall Parking Permits and Pilot Parking Cash Out Incentive

City Hall Employees,

We are happy to announce a \$200 incentive for employees who work at City Hall and choose another way to commute to work besides driving their vehicles. The attached Parking Cash Out Pilot policy aims to reduce the City's impact on carbon emissions by incentivizing employees to bike, walk, skate, scooter, use public transportation, or commute to work in another way than by a single-occupancy vehicle.

Eligible employees may choose to buy a 2022 Showers parking lot permit for \$200 and then get reimbursed for their purchase (effectively making the cost \$0), or they may forgo a permit for this year to receive the \$200 stipend. **Employees should purchase the permit or request the stipend through their [online parking account](#) by June 1st.**

Regular employees whose primary work site is City Hall, along with City Council Members, are eligible to purchase the \$200 Showers lot permit. After they purchase their permit, they will receive their reimbursement by direct deposit on the next eligible pay date after purchase.

Regular employees whose primary work site is City Hall may request the \$200 stipend also through their [online parking account](#). The \$200 stipend will be added to the eligible employee's paycheck and as required by law will be taxed. To be eligible for the stipend the employee must not purchase a parking permit for 2022, nor hold an active parking permit from another City location.

Employees who were able to purchase a \$2 Showers lot permit for this current year should review the attached policy for details pertaining to them.

Current City Hall employees will not be able to purchase a Showers lot permit after June 1, 2022. Employees who do not purchase a permit may utilize City parking garages or off-street parking at their own expense.

Employees may email feedback regarding this program to pilotshowerslot2022@bloomington.in.gov. Questions about how to purchase a City Hall Showers permit and receive reimbursement for purchase or how to request a \$200 stipend should be directed to the Parking Services Division. Questions about the status of a reimbursement or a stipend should be directed to the Controller's Office.