



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403

812.332.5688 Fax 812.332.3660



To: The BPTC Board of Directors
From: John Connell, General Manager
Date: October 14, 2022
Re: Board Meeting, Tuesday, October 18, 2022, 5:30 p.m.

Included below are your notes for the meeting of the Board of Directors set for Tuesday, October 18, 2022 at 5:30 p.m. in the Edward J. Kuntz Board Room, 130 W. Grimes Lane in Bloomington.

ACTION ITEMS:

Resolution 22-21 The 2022 budget includes funding for (4) Battery Electric Buses. This resolutions seeks approval to award a purchase order for the purchase of four (4) battery electric 40-foot buses from the State of Washington contract. The contract is open to public agencies like BPTC. I will verify the contract and procurement process to ensure it satisfies the various Federal Transit Administration procurement requirements.

Resolution 22--22 The current agreement with the city for services expires 12/31/2022. Staff is requesting approval of a second addendum to the 2017-2021 inter-local cooperation agreement between the City of Bloomington, Indiana and the Bloomington Public Transit Corporation for one year, January 1, 2023 through December 31, 2023.

Old Business:

Discussion of providing transit service outside City limits:

Per the request of the Board, a thank you letter was sent to the City Council (Attached) recognizing BPTC's appreciation of unanimously passing City Council Resolution 22-16. Said Resolution was forwarded to Rothberg for review. The Resolution was reviewed by Tom Trent, a Rothberg attorney who recently worked with Citi-Link in Fort Wayne to draft a Fort Wayne City Council resolution approving service expansion for Citi-Link. He reviewed the City of Bloomington's Resolution 22-16, and stated in an email "the City Council resolution is nothing more than a statement of support". I requested a formal legal review from Rothberg to outline options if the BPTC Board of Directors choose to pursue service expansion outside of the city limits.

At the request of the Board, Staff and I have explored options for providing service to the Daniel's Way corridor. We have identified two preliminary options.

Option 1: Expand the existing #3 route and current schedule. Although this seems to be the simplest and least costly approach, it is not recommend for the following reasons:

- Adding the additional mileage and time to the existing #3 route while keeping the existing schedule would result with chronic schedule adherence issues. Although the addition of 3.5 miles may seem insignificant, it would bring the total route mileage to 18 total miles. Keeping the route on sixty minute headway would not be possible.

Option 2: Expand the existing #3 route and create a new schedule with the addition of a third bus:

- Preserve 30 minute headway by adding one bus. The route pattern would be 90 minutes, with three buses, to provide 30 minute headways. This would alleviate existing schedule adherence issues on the current #3 route.



Bloomington Public Transportation Corporation

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Members of the Bloomington City Council
401 N Morton St
Ste. 110
Bloomington IN 47404

Dear Council Members,

The Board of Directors of the Bloomington Public Transit Corporation (BPTC) would like to thank the City Council for proactively unanimously passing Resolution 22-16, expressing the Council's support for extending transit service outside of the city boundaries to serve the Daniels Way corridor.

As you know, the BPTC is currently working on the development of a multi-year Strategic Plan. One of the core purposes of the Plan is to develop a clear vision for transit improvements for the next six to ten years. A key element in this endeavor will be gaining consensus from various stakeholders, in particular, the City Council, the Mayor, and the Monroe County Administration in regards to the expansion of BPTC services to better serve our community.

FOUR SQUARE, our Strategic Plan Consultant, will be conducting stakeholder sessions in October to facilitate the service expansion discussion and your participation in the process is vital. The BPTC Board looks forward to working with the Council to reimagine and transform mobility in our community.

Again, the BPTC Board appreciates the City Council taking an initial step of passing Resolution 22-16, recognizing BPTC must be positioned to play an ever larger part improving lives by offering excellent mobility options for all community residents.

As always, thank you for your advocacy for public transit service and your ongoing support.

Respectfully,

James McLary, Chair
On behalf of Board of Directors
Bloomington Public Transit Corporation

www.bloomingtontransit.com

AGENDA

Bloomington Public Transportation Corporation (BPTC)

Tuesday, October 18, 2022

130 W. Grimes Lane, Bloomington, IN 47403

Conference Room, 5:30 P.M

The October 18, 2022 Board meeting will be a hybrid meeting with the ability for Board members and/or the public to attend the meeting in-person or virtually at the link below:

Join Zoom Meeting: <https://us02web.zoom.us/j/88006299587>

Or join meeting with the following methods:

Phone one-tap: US: +16465588656, 88006299587# or +16469313860,,88006299587#

Meeting ID: 880 0629 9587 Passcode: 046046

PUBLIC MEETING

10/18/2022

- I. ROLL CALL**
- II. OLD BUSINESS**
 - 1. Discussion of Rothberg legal opinion for expanding service area.
 - 2. Discussion of options to provide service to Daniel's Way corridor.
- II. APPROVAL OF MINUTES – September 20, 2022**
- IV. NEW BUSINESS – ACTION ITEMS**
 - 1. Resolution 22-21, a resolution awarding a purchase order for the purchase of four (4) battery electric 40-foot buses, and charging stations, in an amount up to \$4,500,000 million with Gillig LLC for the purchase of four (4) battery electric buses.
 - 2. Resolution 22-22, a resolution approving a second addendum to the 2017-2021 inter-local cooperation agreement between the City of Bloomington, Indiana and the Bloomington Public Transit Corporation for year 2023.
- V. MANAGER, STAFF AND BOARD REPORTS**
 - 1. GENERAL MANAGER REPORT
 - 2. SEPTEMBER OPERATING STATISTICS – Zac Huneck

3. SEPTEMBER FINANCIAL REPORT -- Christa Browning
4. SEPTEMBER PERSONNEL REPORT – Brenda Underwood
5. MPO REPORT – Doug Horn

VI. APPROVAL OF CLAIMS

VII. COMMENTS FROM THE PUBLIC

VIII. COMMENTS FROM BOARD MEMBERS

IX. ADJOURNMENT – NEXT MEETING: November 22, 2022

RESOLUTION 22-21

A resolution awarding a purchase order for the purchase of four (4) battery electric 40-foot buses, and charging equipment.

WHEREAS, Bloomington Public Transportation Corporation (BPTC) desires to provide for the regular replacement of revenue vehicles in order to maintain a modern and efficient fleet; and

WHEREAS, BPTC has approved federal grants for the purchase of four (4) 40-foot battery electric buses, charging stations, installation of charging stations, and

WHEREAS, the State of Washington has publicly procured and awarded a contract for the purchase of vehicles from the Gillig LLC that provides the ability for public entities such as BPTC to use; and

WHEREAS, the BPTC General Manager shall further research the State of Washington contract and procurement process to ensure it satisfies the various Federal Transit Administration procurement requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Bloomington Public Transportation Corporation (BPTC) authorizes the BPTC General Manager to execute and issue a purchase order for this purchase in an amount up to \$4,500,000 million with Gillig LLC for the purchase of four (4) battery electric buses, The BPTC General Manager is authorized to execute such purchase order not later than December 31, 2022.

APPROVE:

ATTEST:

10-18-22
James McLary
Chair
Bloomington Public
Transportation Corporation

10-18-22
Nancy Obermeyer
Secretary
Bloomington Public
Transportation Corporation

RESOLUTION 22-22

**SECOND ADDENDUM TO THE INTERLOCAL COOPERATION AGREEMENT
BETWEEN CITY OF BLOOMINGTON, INDIANA AND THE BLOOMINGTON
PUBLIC TRANSPORTATION CORPORATION FOR THE YEARS 2017-2021**

WHEREAS, the City of Bloomington, Indiana (hereinafter "City") and the Bloomington Public Transportation Corporation (hereinafter "BPTC") entered into a five-year interlocal cooperation agreement (hereinafter "Agreement" on November 16, 2016, for the City to provide BPTC with specified professional services and for BPTC to compensate the City for these services; and

WHEREAS, the Agreement expired on December 31, 2021 and

WHEREAS, in 2021, the City and the BPTC extended the Agreement for one year with an addendum that will expire on December 31, 2022; and

WHEREAS, the City and BPTC wish to renew the Agreement for an additional year on the same terms that applies in 2021; and

WHEREAS, the Agreement may be renewed at the end of its term only after both the City and BPTC review the services provided, so that the scope of services and compensation can be adjusted, if necessary;

NOW, THEREFORE, the City and BPTC agree as follows:

Terms: The November 15, 2016 Agreement between the City of Bloomington, Indiana and the Bloomington Public Transportation Corporation is hereby extended for an additional year on the same terms that applied in 2021.

Duration: This second addendum shall be in full force and effect from January 1, 2023 until December 31, 2023.

The parties agree to renegotiate the Agreement at a mutually agreeable time to become effective for the calendar year 2024.

Dated this _____ of _____, 2022.

CITY OF BLOOMINGTON

BLOOMINGTON PUBLIC
TRANSPORTATION CORPORATION

By: _____
(for) Michael Rouker, City Attorney

By: _____
James McLary, Chair

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Ridership													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Fixed Route													
2022 Passenger Trips	151,967	170,221	174,265	177,476	81,871	75,301	67,625	178,423	262,200				1,339,349
2021 Passenger Trips	53,907	66,607	90,946	84,466	62,408	61,221	57,746	137,590	214,053				828,944
2021-2022 Change	98,060	103,614	83,319	93,010	19,463	14,080	9,879	40,833	48,147				510,405
2021-2022 Percent Change	182%	156%	92%	110%	31%	23%	17%	30%	22%				62%
2022 Revenue Hours	7,292	7,242	7,966	7,624	6,455	6,382	5,625	7,317	7,680				63,583
2021 Revenue Hours	5,469	6,927	7,221	6,921	6,241	6,360	6,271	6,670	7,646				59,726
2022 Passengers Per Rev Hour	20.84	23.50	21.88	23.28	12.68	11.80	12.02	24.38	34.14				21.06
2021 Passengers Per Rev Hour	9.86	9.62	12.59	12.20	10.00	9.63	9.21	20.63	28.00				13.88
2022 Revenue Miles	76,542	77,491	86,846	78,922	69,744	68,926	64,934	81,072	80,607				685,084
2021 Revenue Miles	62,339	78,699	81,898	78,501	70,573	71,894	70,889	74,806	81,415				671,014
2022 Passengers Per Rev Mile	1.99	2.20	2.01	2.25	1.17	1.09	1.04	2.20	3.25				1.96
2021 Passengers Per Rev Mile	0.86	0.85	1.11	1.08	0.88	0.85	0.81	1.84	2.63				1.24
BT Access													
2022 Passenger Trips	1,739	1,656	1,995	1,961	2,014	1,924	1,739	2,185	2,043				17,256
2021 Passenger Trips	1,163	1,223	1,777	1,839	1,686	1,831	1,873	2,005	2,149				15,546
2021-2022 Change	576	433	218	122	328	93	-134	180	-106				1,710
2021-2022 Percent Change	50%	35%	12%	7%	19%	5%	-7%	9%	-5%				11%
2022 Revenue Hours	781	745	881	859	839	832	781	979	874				7,571
2021 Revenue Hours	685	700	891	870	779	861	896	954	932				7,568
2022 Passengers Per Rev Hour	2.23	2.22	2.26	2.28	2.40	2.31	2.23	2.23	2.34				2.28
2021 Passengers Per Rev Hour	1.70	1.75	1.99	2.11	2.16	2.13	2.09	2.10	2.31				2.05
2022 Revenue Miles	7,501	6,967	8,183	8,054	8,258	7,696	7,501	9,524	7,834				71,518
2021 Revenue Miles	5,650	5,526	7,707	8,719	7,186	7,498	7,911	8,485	8,486				67,168
2022 Passengers Per Rev Mile	0.23	0.24	0.24	0.24	0.24	0.25	0.23	0.23	0.26				0.24
2021 Passengers Per Rev Mile	0.21	0.22	0.23	0.21	0.23	0.24	0.24	0.24	0.25				0.23
Total Ridership													
2022 Passenger Trips	153,706	171,877	176,260	179,437	83,885	77,225	69,364	180,608	264,243				1,356,605
2021 Passenger Trips	55,070	67,830	92,723	86,305	64,094	63,052	59,619	139,595	216,202				844,490
2021-2022 Change	98,636	104,047	83,537	93,132	19,791	14,173	9,745	41,013	48,041				512,115
2021-2022 Percent Change	179%	153%	90%	108%	31%	22%	16%	29%	22%				61%

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Safety													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Accidents													
Fixed Route													
2022 Collision Accidents	13	4	2	4	4	1	2	10	2				42
2021 Collision Accidents	2	2	2	2	1	1	2	4	2				18
2021-2022 Change	11	2	0	2	3	0	0	6	0				24
2022 Collision Rate (Per 100k mi)	16.98	5.16	2.30	5.07	5.74	1.45	3.08	12.33	2.48				6.13
2021 Collision Rate (Per 100k mi)	3.21	2.54	2.44	2.55	1.42	1.39	2.82	5.35	2.46				2.68
Fixed Route													
2022 Preventable Accidents	8	4	1	3	3	0	0	6	3				28
2021 Preventable Accidents	1	2	2	1	1	0	2	4	1				14
2021-2022 Change	7	2	-1	2	2	0	-2	2	2				14
2022 Preventables Rate (Per 100k mi)	10.45	5.16	1.15	3.80	4.30	-	-	7.40	3.72				4.09
2021 Preventables Rate (Per 100k mi)	1.60	2.54	2.44	1.27	1.42	-	2.82	5.35	1.23				2.09
BT Access													
2022 Collision Accidents	1	1	1	0	1	0	0	1	0				5
2021 Collision Accidents	0	2	0	0	0	0	0	1	3				6
2021-2022 Change	1	-1	1	0	1	0	0	0	-3				-1
2022 Collision Rate (Per 100k mi)	13.33	14.35	12.22	-	12.11	-	-	10.50	-				6.99
2021 Collision Rate (Per 100k mi)	-	0.00	-	-	-	-	-	0.00	0.00				0.00
BT Access													
2022 Preventable Accidents	0	0	0	0	1	0	0	1	0				2
2021 Preventable Accidents	0	2	0	1	0	0	0	1	0				4
2021-2022 Change	0	-2	0	-1	1	0	0	0	0				-2
2022 Preventables Rate (Per 100k mi)	-	-	-	-	12.11	-	-	10.50	-				2.80
2021 Preventables Rate (Per 100k mi)	-	0.00	-	0.00	-	-	-	0.00	-				0.00
Roadcalls													
Fixed Route													
2022 Roadcalls	13	10	4	0	8	5	7	5	2				54
2021 Roadcalls	0	6	9	9	2	9	11	14	7				67
2021-2022 Change	13	4	-5	-9	6	-4	-4	-9	-5				-13
BT Access													
2022 Roadcalls	0	1	0	0	0	0	0	0	0				1
2021 Roadcalls	0	0	0	0	0	0	0	0	0				0
2021-2022 Change	0	1	0	0	0	0	0	0	0				1

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
Ridership & Productivity By Route
Sep-22

Route	2022									2021				
	Total Passengers		Revenue Hours	Revenue Miles	Passengers Per Hour		Passengers Per Mile			Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile
1 BHS North*	6,172	n/a	371.92	4,871.38	16.60	n/a	1.27	n/a		8,921	993.9	11,026.5	8.98	0.81
2 W.11th St./S.Rogers	11,435	10.9%	629.00	7,082.25	18.18	21.6%	1.61	14.0%		10,307	689.3	7,276.5	14.95	1.42
3 College Mall/Highland*	33,308	3.2%	1,395.27	17,232.12	23.87	11.5%	1.93	8.7%		32,284	1,508.1	18,156.8	21.41	1.78
4 High St./Bloomfield Rd.	10,765	17.6%	741.72	9,079.23	14.51	33.0%	1.19	41.6%		9,153	838.9	10,934.8	10.91	0.84
5 Sare Road	6,467	24.8%	347.70	3,885.18	18.60	41.7%	1.66	26.0%		5,181	394.7	3,921.7	13.13	1.32
6 Campus Shuttle	78,843	10.9%	1,479.00	13,959.54	53.31	8.5%	5.65	6.1%		71,099	1,447.8	13,352.1	49.11	5.32
7 S Walnut/Clear Creek*	13,068	n/a	877.45	9,351.72	14.89	n/a	1.40	n/a		6,389	306	3,599	20.86	1.78
8 Eastside Local**		2,397	276.5	3,682.8	8.67	0.65
9 IU Campus/Campus Corner	76,288	11.7%	1,256.02	9,647.12	60.74	5.8%	7.91	9.6%		68,312	1,190.4	9,465.2	57.38	7.22
10 Hospital**
11 W 17th*	8,238	.	333.17	3,220.95	24.73	.	2.56
12 N Walnut*	17,616	.	249.20	2,277.66	70.69	.	7.73
Total	262,200	22.5%	7,680	80,607	34.14	21.9%	3.25	23.7%		214,043	7,646	81,415	27.99	2.63
Year-to-Date Total	1,339,299	61.6%	63,478	679,789	21.10	52.0%	1.97	59.5%		828,934	59,727	671,015	13.88	1.24

*Modified or new service on 8/15/22

**Discontinued on 8/15/22

Monthly Management Report 2022
Bloomington Public Transportation Corporation
Monthly Statistics and Performance Indicators

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fixed Route:													
Total Passengers	151,967	170,221	174,265	177,476	81,871	75,301	67,625	178,423	262,200				1,339,349
Revenue Miles	76,542	74,832	84,105	78,922	69,744	68,926	64,934	81,072	80,607				679,684
Total Miles	79,009	77,491	86,846	82,062	72,314	71,552	67,352	82,760	83,781				703,167
Revenue Hours	7,292	7,242	7,966	7,624	6,455	6,382	5,625	7,317	7,680				63,583
Total Hours	7,450	7,411	8,151	7,838	6,627	6,451	5,798	7,527	7,909				65,161
Revenue	\$ 24,883.14	\$ 21,853.78	\$ 25,733.95	\$333,079.62	\$ 127,379.99	\$ 125,228.00	\$128,728	\$ 176,096	\$ 163,838				\$ 1,126,821
Road Calls	13	10	4	0	8	5	7	5	2				54
Collision Accidents	13	4	3	4	4	1	2	10	2				43
On Time Performance	75.2%	75.3%	68.3%	71.6%	74.1%	75.8%	76.1%	72.5%	69.4%				73.1%
PM Inspection OT %	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
Paratransit:													
Total Passengers	1,739	1,656	1,995	1,961	2,014	1,924	1,739	2,181	2,043				17,252
Revenue Miles	7,501	6,967	8,183	8,054	8,258	7,696	7,501	9,524	7,834				71,518
Total Miles	8,277	7,621	8,983	8,852	9,032	8,503	8,277	10,583	8,759				78,887
Revenue Hours	781	745	881	859	839	832	781	979	874				7,573
Total Hours	843	803	946	922	901	889	843	1,064	950				8,159
Revenue	\$1,934	\$3,009	\$3,640	\$3,671	\$4,823	\$2,230	\$4,310	\$4,273	\$3,521				\$ 31,411.55
Road Calls	0	1	0	0	0	0	0	0	0				1
Collision Accidents	0	4	0	0	1	0	0	1	0				6
On Time Performance	92.1%	92.3%	92.2%	92.0%	92.1%	93.5%	92.1%	92.8%	90.9%				92.2%
PM Inspection OT %	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100%	100.00%				100.0%
Trip Denials	0	0	0	0	0	0	0	0	0				0
Missed Trips	0	0	0	1	0	0	0	2	2				5
Excessive Long Trips	5	4	6	5	8	0	5	6	3				42
Average Phone Hold Time (sec)	23	16.6	28.6	19	24.3	20.6	23	24	26.3				23

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
FINANCIAL NARRATIVE FOR THE MONTH ENDING
SEPTEMBER 30, 2022**

Operating Expenses

Operating expenses for September totaled \$801,101 bringing year-to-date operating expenses to \$6,148,522. Salary and Fringe benefits expense for September was \$489,712. This represents a 5% decrease from August due to the timing of payrolls and payroll accruals. Materials and Supplies for September were \$204,811. This represents an increase from August contributed to the timing of parts and supplies purchased and their usage as well as two months of diesel fuel paid during September for a total of \$136,280 whereas August had no diesel fuel cost. Services and Utilities expense for the month totaled \$106,578. This represents a 2% decrease from August. Through September, BT had spent 61% of the 2022 operating budget with 75% of the year completed.

Operating Revenues

Operating revenues for September totaled \$711,619. Operating revenues exceeded operating expenses by \$1,349,073 through September.

Capital Expenditures

During September, BT purchased a new service vehicle, a Ford Explorer, from Ford of Columbus for \$41,340.

Operating Cash Balance

September 30, 2022	September 30, 2021	Change
\$12,223,910	\$10,147,646	\$2,076,264 increase

Self - Insurance Fund

Medical monthly premium and claims expense for September was \$118,426.

Self-Insurance Cash Balance

September 30, 2022	September 30, 2021	Change
\$117,545	\$272,601	\$155,056 decrease

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIOD ENDED SEPTEMBER 30, 2022

	MONTH ENDING 9/30/2022	PERCENT OF ANNUAL BUDGET	YTD	ANNUAL BUDGET PLUS ENCUMBRANCES/ ADD'L APPROP.	PERCENT OF ANNUAL BUDGET USED
Operating Expenses:					
Salary and Fringe Benefits	\$ 489,712	8%	\$ 4,190,455	6,514,465	64%
Materials and Supplies	204,811	13%	980,895	1,525,320	64%
Services and Utilities	106,578	5%	977,172	2,020,939	48%
Total Operating Expenses	801,101	8%	6,148,522	10,060,724	61%
Operating Revenues:					
Local Tax Revenue	154,333	7%	1,679,000	2,080,679	81%
Fare Revenue	159,453	11%	1,087,730	1,473,796	74%
Other Locally Derived Revenue	72,605	12%	520,885	624,098	83%
Total Locally Derived Revenue	386,391	9%	3,287,615	4,178,573	79%
Federal Operating Grants	-	0%	1,630,708	4,664,111	35%
State Operating Grants (PMTF)	325,228	13%	2,579,272	2,550,664	101%
Total Operating Revenues	711,619		7,497,595	11,393,348	
Operating Gain/(Loss)	(89,482)		1,349,073		
Federal Capital Grants	11,427	0%	121,778	3,909,777	3%
State Capital Grants	-	0%	-	-	0%
Transfer from Capital Reserve	-	0%	-	-	0%
Revenue from Capital Grants/Reserve	11,427	0%	121,778	3,909,777	3%
Capital Expenditures:	52,215	1%	224,788	5,242,401	4%
Capital Gain/(Loss)	(40,788)		(103,010)		
Net Gain/(Loss)	(130,270)		1,246,063		

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIODS ENDED SEPTEMBER 2021 AND 2022**

	MONTH ENDING 9/30/2022	MONTH ENDING 9/30/2021	% CHANGE	YTD 9/30/2022	YTD 9/30/2021	% CHANGE
Operating Expenses:						
Salary and Fringe Benefits	\$ 489,712	\$459,681	7%	\$ 4,190,455	\$3,622,758	16%
Materials and Supplies	204,811	97,238	111%	980,895	570,636	72%
Services and Utilities	106,578	139,589	-24%	977,172	916,081	7%
Total Operating Expenses	801,101	696,508	15%	6,148,522	5,109,475	20%
Operating Revenues:						
Local Tax Revenue	154,333	154,085	0%	1,679,000	1,648,973	2%
Fare Revenue	159,453	98,177	62%	1,087,730	542,525	100%
Other Locally Derived Revenue	72,605	31,708	129%	520,885	284,676	83%
Total Locally Derived Revenue	386,391	283,970	36%	3,287,615	2,476,174	33%
Federal Operating Grants	-	-	#DIV/0!	1,630,708	1,910,000	-15%
State Operating Grants (PMTF)	325,228	533,821	0%	2,579,272	2,212,843	17%
Total Operating Revenues	711,619	817,791	-13%	7,497,595	6,599,017	14%
Operating Gain/(Loss)	(89,482)	121,283		1,349,073	1,489,542	
Federal Capital Grants	11,427	166,897	-93%	121,778	1,803,860	-93%
State Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Revenue from Capital Grants/Reserve	11,427	166,897	#DIV/0!	121,778	1,803,860	-93%
Capital Expenditures:	52,215	178,686	-71%	224,788	2,282,735	-90%
Capital Gain/(Loss)	(40,788)	(11,789)		(103,010)	(478,875)	
Net Gain/(Loss)	(130,270)	109,494		1,246,063	1,010,667	

Bloomington Public Transportation Corporation
Personnel Report
SEPTEMBER 2022

	Monthly New Hires	Monthly Terminations	End of Month Vacancies
Administrative Staff	0	0	0
Fixed Route Drivers	3	3	9
BT Access Drivers	0	0	0
Mechanics	0	0	1
Service Person	0	0	0
Service Attendants	0	1	1
Total	3	4	10

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) September 20, 2022 5:30 P.M.**

MINUTES

Chair McLary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation. The meeting was held with some members attending in-person and some via virtual electronic means.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/89358499662?pwd=QWJjTlBnL2hLVjhUYnNsUFdQXUwUT0>

9

Meeting ID: 827 7002 2190

Passcode: 127514

One Tap Mobile

+13017158592,,88920130363#,,,,*212598 # US (Washington DC)

+116465588656,,89358499662#,,,,*212598# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 827 7002 2190

Passcode: 127514

ROLL CALL

Board Members and staff present: Chair James McLary, Secretary Nancy Obermeyer, Board Member Doug Horn, Board Member Marilyn Hartman, General Manager, John Connell, Controller, Christa Browning, Planning and Special Projects Manager, Zac Huneck, Human Resource Administrator/Marketing Director, Brenda Underwood and Operations Manager Mike Clark.

Members of the Public: Dave Askins, B Square Beacon, Andrew Coomer, Eric Ost and Greater Bloomington Chamber of Commerce, Christopher Emge.

The following additional persons were also present via Zoom. Vice Chair Kent McDaniel, Andrew Coomer, Dave Askins, B Square Beacon and Eric Ost.

OLD BUSINESS

There was no old business.

MINUTES

The minutes for the August 23rd, 2022 meeting were presented for approval by Secretary Obermeyer and seconded by Board Member Hartman. The minutes were approved unanimously.

NEW BUSINESS-ACTION ITEMS

Resolution 22-19, a resolution declaring BPTC vehicles, number 1573, 0334, as surplus, and authorizing the BPTC General Manager to dispose of such vehicles in accordance with BPTC Procurement Policies.

Mr. Connell stated vehicle 0334 is a 2003 low floor Gillig Bus with over 400,000 miles. He said vehicle 1573 is a Ford F450 body on chassis mini bus with 241,472 miles. He said the vehicles have exceeded their useful life in terms of mileage and years of service. Mr. Connell said that Fleet Maintenance Manager Allen Jackson requested we surplus the vehicles and dispose of them.

Board Member Hartman made a motion to approve Resolution 22-19, Secretary Obermeyer seconded it. The Board approved unanimously.

Resolution 22-20, a resolution approving the Bloomington Public Transportation Corporation's (BPTC) Title VI Program Update.

Mr. Connell stated Title VI of the Civil Rights Act of 1964 protects from discrimination based on race, color and national origin in programs and activities receiving federal financial assistance. BPTC is required to develop and formally approve a Title VI program which includes a Title VI notice to the public; Title VI complaint procedures; Title VI complaint form; list of transit-related Title VI investigations, complaints, and lawsuits since last submission; a public participation plan; and a language assistance plan. Mr. Connell noted the updated plan is attached for the Boards review.

Planning and Special Projects Manager Zac Huneck gave an overview of the updated changes.

Secretary Obermeyer made a motion to approve Resolution 22-20, Vice Chair McDaniel seconded it. The Board approved unanimously.

Discussion regarding City of Bloomington's City Council unanimous approval of Resolution 22-16 expressing support for extension of BT services outside the City limits.

The Resolution passed by the City Council states:

The Bloomington City Council hereby supports the extension of service by the Bloomington Public Transportation Corporation to Daniels Way and expresses its intent to approve extension of the geographic limits of Bloomington Transit services upon the completion of equitable inter-local agreements between the city and the county that specify areas of, and appropriate funding mechanisms for, those extended services.

General Manager Connell stated he would like to discuss the possibilities for service expansion and seek guidance as to the Board's position moving forward on this type of service expansion. Mr. Connell said the route optimization study did recommend to provide service in the Daniels Way area. He said we are in the very critical part of the strategic planning process and he would like for the Board to come up with a comprehensive approach on addressing this issue.

Chair McLary stated one item, Daniels Way service change is all the City Council has authorized at this point. Mr. McLary said there will be more changes in the future. He said he had a meeting with the County about the new Criminal Justice Center that will be located on Fullerton Pike. Mr. McLary said it is his understanding that the new facility will be in the City limits. Chair McLary said he had a discussion with them about how we will get Public Transportation to them. He said Gordon Pike will connect to Fullerton Pike. Mr. McLary noted we did not give the County an endorsement. He said if the zoning goes through, we will work with them. Mr. McLary said Board Member Horn suggested having park and ride spaces there at that location, he said they were very receptive to the idea.

General Manager Connell said we can look into possible options to provide service to the Daniel's Way area and report back to the Board. He said he thinks there needs to be a much bigger conversation in terms of community consensus.

Chair McLary stated he thinks that Daniel's Way ties into the East-West corridor route. Mr. Connell stated that was part of the pitch when we looked at Rapid Transit. Mr. Connell stated he would like direction from the Board, in terms to what our next steps are. He said if the Board would like for him to look at options and report back he could do that. Mr. Connell said if the Board wants to wait until the Strategic Planning process is finalized at the end of the year, where we will develop a plan for this service as well as other type requests he can do that too.

Board Member Horn suggested before we get too far along he encourages the Board to write a letter to the City Council and to the Mayor and thank them for their consideration in this area. He said he would like it mentioned that we are happy that this situation happened at this time. He said it will assist us in a more effective Strategic Plan that may encourage us all to think about more than this singular route.

General Manager Connell stated he can draft a letter and circulate for everybody's comments. The Board agreed. Chair McLary said he thinks we need to make Four Square aware of what is going on. He said he thinks it will impact them in their work. Mr. Connell said he will draft a letter for the Board to review.

Vice Chair McDaniel questioned who all met with the County. Chair McLary stated himself, Board Member Horn, General Manager John Connell and Planning and Special Projects Manager Zac Huneck met with the County. Chair McDaniel questioned who did they meet with? Chair McLary noted they met with Julie Thomas and one of their attorneys, Jeff Cockerill.

Mr. Connell noted he invited Chair McLary and Board Member Horn because they were on the planning subcommittee. Mr. Connell said he thought it would be best to have some Board representation.

Vice Chair McDaniel said he is normally happy with our legal services from the City. He said in this case he thinks it is an appropriate time to use our outside legal counsel to get an opinion. He said the Resolution is not a requirement for us to do anything. He said he also doesn't think it authorizes us to do anything. Mr. McDaniel thinks the Board could use some guidance as to what is the appropriate legal action or steps we need to go through? He said he thinks Denny Logan's firm would be very well qualified because of their years of experience with the Fort Wayne Public Transportation Corporation. Mr. McDaniel said he just wants to make sure everything is done in an appropriate and legal manner concerning the resolution.

General Manager Connell stated he will draft a letter and get it to the Board and get the legal opinion back from Rothberg and revisit this at next month's Board meeting.

Chair McLary stated it will be put back on the agenda for the next meeting.

Christopher Emge from Greater Bloomington Chamber of Commerce stated he was here tonight to advocate for the extension of Route three west to the Park 48 education employment hub. He said the Chamber has long been an advocate for expanded transit service. He said the Chamber recently endorsed Mayor Hamilton's local income tax (lit), when it comes to increasing Bloomington Transits scope of operations. He stated the next step is for the BT Board to vote to extend Route Three to a mere 3.5 miles west. He said the Chambers goal is to see this service begin by the start of Ivy Tech's spring semester. He noted at \$75,000 to \$100,000 marginal incremental cost per year that this not a risky nor a pricey endeavor. He said the Chamber is eager to see the new East-West express line, discussed here tonight and discussed back in the spring. Mr. Emge said The Chamber believes the Park 48 educational employment Hub represents a unique situation that stands alone.

He said it's important to the community for the benefit it represents. He said this expansion would be a game changer for residents of Bloomington, providing them with the transit opportunities that lie less than 2 miles away.

Board Member Horn stated this Board has been working on this issue for many years. Mr. Horn said the Board is pleased that those in authority are considering the issue. He said we will do our part to continue the conversation.

Mr. Horn noted the Board appreciates the Chambers support.

General Manager Connell stated tomorrow there will be a Strategic Plan working session follow up for the Board. Mr. Connell said he has packets for everyone in attendance and he would like for everyone to look them over before tomorrow's meeting. He said he wants to finalize the Vision Mission statement, and the goals and objectives. Mr. Connell noted the goal is to have this plan completed by the end of the year.

Mr. Connell stated the budget was presented to the City Council. Mr. Connell said there were no major questions. He said next Wednesday will hopefully be final approval.

Controller Browning stated the public hearing is next Wednesday and the Council adopts it on October 12th, 2022

Planning and Special Products Manager Zac Huneck gave an overview of the Operating Statistics. He said for Fixed Route for the month of August 2022, we provided 178,423 trips. He said BT Access provided 2185 trips. Mr. Huneck noted that Ridership is continuing to rebound. Mr. Huneck said the

demand for Micro-Transit keeps increasing. Mr. Huneck noted we are providing 50-100 trips a night. He said at this point he does not see Micro-Transit plateauing.

Chair McLary stated he would like to see Micro-Transit added to the ridership format for the monthly statistics. Chair McLary questioned 10 accidents for the month of August.

Operations Manager Mike Clark said some of the accidents were veteran drivers and they were caused by tree limbs hanging down, two drivers accidentally hit them. He said six of the accidents were preventable.

Controller Browning gave an overview of the August 2022 Financial Report.

Human Resource Administrator/Marketing Director Brenda Underwood said we hired five operators. She said three of them have left. She said one of the operators transferred to the road supervisor position. Brenda Underwood said we have hired two additional operators since then. Brenda said she has four interviews coming up.

Brenda stated this is the Bloomington Transit Corporation 40 year anniversary. She said we will be having our 40 year event on October 5th, 2022 at 10:00 a.m. Brenda said she will be sending out invitations tomorrow.

Chair McLary said he would like the former Board Members to be invited.

Board Member Horn said he attended the September 09, 2022 meeting of the Bloomington Monroe County Metropolitan Planning Organization Policy Committee.

MPO Staff provided updates to various matters of old business.

Under new business, Bloomington Public Transit Corporation's ALTERNATIVE FUELS AND INFRASTRUCTURE ASSESSMENT STUDY- Prepared by: WSP as present to the BPTC Board on June 22, 2022 was relayed remotely in similar detail to the Committee by WSP staff. Due to time constraints, questions were limited. Mr. Horn said several Committee members commented to me privately after the meeting that the Corporation got tremendous value from the study.

Jeff Jackson was introduced as the Manager of the Transportation Demand Management Plan for the City of Bloomington, hired on November 1, 2021. The Plan's mission is to reduce the number of single occupant vehicles operating in Bloomington. Initial efforts have centered on branding the program and developing a website with a software matching platform. Its formal launch occurred on September 6, 2022. A more thorough presentation will be offered to the MPO Citizens Advisory Committee at their September 28, 2022 meeting being held at 6:30 PM in the McCloskey Room at City Hall.

Mr. Horn stated, BPTC Staff may wish to engage the Board more directly with Mr. Jackson to understand how to assist with and/or complement the City's effort in this area and to understand how it might be applicable to current BPTC strategic planning.

The next meeting of the Policy Committee will be on October 14, 2022 at 1:30 PM in the City of Bloomington Common Council Chamber.

General Manager Connell stated the Transportation Demand Management Plan are pushing out a lot of promotional material encouraging people to use Bloomington Public Transit. Mr. Connell said this is a good thing. He said we are going to have to sit down together and come up with a common strategy. Mr. Connell said once we get our Marketing and Development position filled, we want that position to be

overseeing what type of Public Relations items are put out. Mr. Connell said he thinks there should be a certain protocol in place to make sure there is no mixed messaging. Mr. Connell said he thinks there are conversations that need to take place regarding the Manager Transportation Demand Management Plan role and how it works with Bloomington Transit moving forward.

APPROVAL OF CLAIMS

The Claims for September 20, 2022 were presented for approval by Board Member Hartman and seconded by Secretary Obermeyer. The claims were approved unanimously.

PUBLIC COMMENTS

B Square Beacon, David Askins had a question about the incident that unfolded today on Walnut Street. Dave questioned if the incident had any negative impact on the bus service out of the Downtown Transit center.

General Manager Connell said yes but it was not disastrous.

Operations Manager Mike Clark said the incident did cause us to have to deviate some routes on campus at the request of IUPD. Mike said they closed down Indiana and 7th Street. Mr. Clark said they thought the subject might come out in Dunn Meadow. Some of our downtown routes were delayed because they had Walnut Street and 2nd Street blocked. Mr. Clark said we had to enter the Downtown Terminal via 3rd Street, Rogers Street to 3rd Street to Washington Street. He said they were not significant impacts. He said once the suspect was apprehended, we resumed normal service.

Andrew Coomer said he thought it would be nice if Kirkwood Avenue would stay open, he said because he rides the bus, to the library.

Chair McLary stated Kirkwood shutting down is beyond our control.

General Manager Connell asked if the Board would be in favor of Free Fare Day in honor of Bloomington Transit Corporation 40th anniversary. He noted Free Fare Day would be the same day as the 40th anniversary celebration. He said the celebration is October 5th, 2022 at 10:00 a.m.

Board Member Horn suggested we have a visible notice on the bus for free fare.

Human Resource Administrator/Marketing Director Brenda Underwood stated we have had free fare days several times. She said she has free fare signage prepared.

Secretary Obermeyer made a motion For Free Fare Day for October 5th, 2022. Board Member Hartman seconded it. The Board approved unanimously.

BOARD MEMBER COMMENTS

No comments from the Board.

ADJOURNMENT

Secretary Obermeyer made a motion to adjourn. Board Member Hartman Seconded it. The Board approved unanimously.

APPROVE:

ATTEST:

James J. McLary, Chair
Board of Directors BPTC

10-18-22

Nancy Obermeyer, Secretary
Board of Directors BPTC

10-18-22