

Proposed Vote Center Study Committee

1. Establishment and Purpose - The Board of Elections establishes a Vote Center Study Committee for the purpose of creating a Vote Center Plan for Monroe County. This plan is a necessary step in the adoption of vote centers in Monroe County.
2. Term - The Committee shall serve at the pleasure of the Board of Elections, and complete their work no later than 150 days after the Committee's first meeting, unless otherwise extended by the Board of Elections by majority vote.
3. Membership Qualifications - Membership shall be approved by the Board of Elections
 - a. The Committee shall have the following composition
 - i. Two members by appointment of the Monroe County Democratic Party Chairman
 - ii. Two members by appointment of the Monroe County Republican Party Chairman
 - iii. Two independent registered voters by appointment of the Monroe County Clerk
 - iv. A representative from each of the following communities working to improve the voting process:
 1. The League of Women Voters
 2. A member of the community representing those with functional or access needs
 3. A registered voter who is currently enrolled at Indiana University
 - b. Non-Voting members
 - i. The Committee shall have the following non-voting members to provide technical assistance:
 1. Representatives from Election equipment vendors supporting the Election Division
 2. Staff from Election Division
 3. Staff from County Legal
4. Requirements
 - a. The Vote Center Study Committee shall study and produce a vote center plan for consideration by the Board of Elections. This plan will account for the following:
 - i. A review of past vote center work conducted by the Board of Elections
 - ii. A review of Indiana Election Division reports, guidance and information on vote center adoption in Indiana
 - iii. A review of past poll location data, including early voting daily cast ballots, throughput times, and staffing levels
 - iv. A review of costs and a proposed budget for the implementation of vote centers
 - v. The selection and analysis of no fewer than five (5) comparable counties to Monroe County that have the following criteria:
 1. Counties that use vote centers and also use paper ballots
 2. Counties with a large university population as a proportion of their population

3. Counties with both rural and urban poll locations
4. Counties with a population comparable to Monroe County
- vi. Recommendations for prospective vote center locations that meet the following criteria:
 1. ADA Compliance
 2. HAVA Compliance
 3. Voter access, enfranchisement and convenience
 4. Access to public transportation and accessible parking
 5. Locations that are within a 2-mile radius of where there are at least 10,000 eligible voters, accounting for density, demographics and rural accessibility
 6. Inspection reports of each prospective vote center, with recommendations for site improvements to full accessibility and enfranchisement
- vii. The Recommended vote center locations shall be listed as line items in the Report for further consideration by the Board of Elections
- viii. Recommendations for the following:
 1. Infrastructure and Technology
 2. Electronic Poll Books
 3. Training and Procedures of poll workers
 4. Early Voting
 5. Preparing voters for transition, including communications and education
 6. Cost
- b. Meetings of the Vote Center Study Committee shall be held in public in accordance with Indiana Open Door requirements, and provide time for public comment
- c. The Vote Center Study Committee shall present a brief report on progress to the Board of Elections
 - i. 90 days after the first meeting of the Committee
- d. The Vote Center Study Committee Vote Center Plan is due to the Board of Elections 150 days after the first meeting of the Committee.
 - i. The Board of Elections shall determine if any extensions of this deadline are required by majority vote.