

AGENDA

Bloomington Public Transportation Corporation (BPTC)

Tuesday, October 17, 2023

130 W. Grimes Lane, Bloomington, IN 47403

Conference Room, 5:30 P.M

The October 17, 2023 Board meeting will be a hybrid meeting with the ability for Board members and/or the public to attend the meeting in-person or virtually at the link below:

Join Zoom Meeting:

<https://us02web.zoom.us/j/87919000829?pwd=OTVwQWlCMlI6WTdYQzEzc2kzaGUxUT09>

Meeting ID: 879 1900 0829 Passcode: 618482

PUBLIC MEETING

10/17/2023

- I. ROLL CALL
- II. OLD BUSINESS
- II. APPROVAL OF MINUTES – September 19, 2023
- IV. NEW BUSINESS – ACTION ITEMS
 1. Resolution 23-20 a resolution authorizing an extension period change of the contract with RATP DEV USA, INC, for the provision of transportation management services through September 30, 2024.
- V. MANAGER, STAFF AND BOARD REPORTS
 1. GENERAL MANAGER REPORT
 - a. Board Subcommittee Assignments
 - b. Procurement – Project Updates
 2. SEPTEMBER OPERATING STATISTICS – Shelley Strimaitis
 3. SEPTEMBER FINANCIAL REPORT -- Christa Browning
 4. SEPTEMBER PERSONNEL REPORT – Brenda Underwood

5. MPO REPORT – Doug Horn

VI. APPROVAL OF CLAIMS

VII. COMMENTS FROM THE PUBLIC

VIII. COMMENTS FROM BOARD MEMBERS

IX. ADJOURNMENT – NEXT MEETING: November 22, 2022



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403
812.332.5688 Fax 812.332.3660



To: The BPTC Board of Directors
From: John Connell, General Manager
Date: October 13, 2023
Re: Board Meeting, Tuesday, October 17, 2023, 5:30 p.m.

Included below are your notes for the meeting of the Board of Directors set for Tuesday, October 17, 2023 at 5:30 p.m. in the Edward J. Kuntz Board Room, 130 W. Grimes Lane in Bloomington.

ACTION ITEMS:

Resolution 23-20 The resolution amends the compensation terms of the management contract with RATP Dev due to a change in scope of services.

DISCUSSION ITEMS:

Board Subcommittee Assignments:

Given the addition of a new Board member and a mix of new projects underway, I felt it would be a good time to discuss appointments to subcommittees. Below is a list of the existing BPTC Board of Directors subcommittees. I would like to schedule a working session of the Board in November to finalize subcommittee appointments and outline milestones for 2024.

Personnel, Finance and Administration subcommittee

- Salary & Benefits
- New staff positions review and job description assessments
- Contracted service cost methodology

Land, Infrastructure and Facility subcommittee

- Land acquisition and plan for construction of new facilities
- Building & Facilities improvements

IT, Innovation, Planning and Development subcommittee

- IT services
- Micro-transit service options
- Route Optimization, Service Improvements, the Green Line
- Establishment of Minimum Service & Performance standards

Alternative Fuel, and Sustainability subcommittee - (new)

Bus and vehicle procurements, TDM coordination, Van pools, Park and Ride,

Procurement Summary for current projects:

Micro-transit-Paratransit System In response to its RFP for a micro-transit-paratransit system released on August 11th, 2023, BPTC received 7 proposals from the following firms:

- Ecolane
- HBSS
- Blaise Transit
- The Routing Company
- RideCo
- Via
- Spare Labs

Based upon initial evaluations, 4 firms were scored within competitive range—TRC, RideCo, Via, Spare Labs—and were invited to conduct product demonstrations during the week of October 9th. The format of the demonstrations were structured around nine practical use cases developed by BPTC staff and its technology consultants with Left Turn Right Turn. The evaluation team will update its initial scoring, and request a best and final offer from top-ranked firms, as needed. BPTC staff expect to present a recommendation for award at the November 2023 BPTC Board of Directors meeting. Deployment of a micro-transit-paratransit system is anticipated to take 12 months from the notice to proceed.

A micro-transit-paratransit system will include a dispatching platform, operator app, and rider app. BPTC seeks a system that is capable of commingling paratransit and micro-transit trips to boost productivity and offer a new, convenient transportation option for riders.

Automatic Fare Collection System BPTC released a RFP for an automatic fare collection system for its fixed route fleet on October 2nd, 2023. Proposals are due on November 10th, 2023. BPTC staff expect to present a recommendation for award at the December 2023 BPTC Board of Directors meeting.

BPTC seeks an AFC system that provides more cashless options to pay for fares, offering convenience for riders and operational efficiencies for the agency.

Real Estate Services Hanson has developed the first task order for the appraisal of 20 parcels located adjacent to the Grimes Ln facility, between Grimes Ln, Morton St, Walnut St, and Allen St. Deliverables from the task order include an Appraisal Report, Review Appraisal Report, and Final Appraisal Report. The task is projected to be completed within 45 days. The total cost to accomplish the scope of the task is \$57,250.

High-Frequency Corridor Study The contract with Foursquare ITP has gone through legal review, and is now finalized and executed. A kick-off meeting will be scheduled later this month.

CAD/AVL System The sample contract submitted by ETA Transit is currently being reviewed by legal counsel. A redlined version will be submitted to ETA Transit for finalization, and project kick-off is anticipated by the end of October.

RESOLUTION 23-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BLOOMINGTON
PUBLIC TRANSPORTATION CORPORATION AUTHORIZING AN EXTENSION
PERIOD CHANGE
OF THE CONTRACT WITH RATP DEV USA, INC. FOR THE PROVISION OF
TRANSPORATION MANAGEMENT SERVICES**

WHEREAS, the BPTC and RATP Dev USA, Inc. entered into a contract for transportation management services dated September 21, 2021 (the "Contract"), and

WHEREAS, the term of said contract was for one (1) year beginning October 1, 2021, with provision that it could be extended for two (2) additional two-year periods by mutual agreement of the parties, and

WHEREAS, on July 19, 2022, the parties mutually agreed to a two-year extension of said contract for the period of October 1, 2022 through September 30, 2024 (the "Extension Period"); and

WHEREAS, the scope of services has significantly changed since the inception of this contract; and

WHEREAS, the parties now mutually agree on changing the compensation terms for the remaining duration of the Extension Period;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The monthly fee stated within Section 11(a) of the initial agreement regarding Compensation for General Management Services shall be:

For the period November 1, 2023, through September 30, 2024, the sum of Nineteen Thousand Two Hundred Seventy Dollars and Thirty-Two Cents (\$19,270.32) per month.

2. All other terms and conditions of the initial contract executed September 21, 2021, as amended, shall remain in full force and effect.

Approved this _____ day of October, 2023.

Bloomington Public Transportation Corporation

By: _____
James McLary, Chairman

ATTEST:

By: _____
Nancy Obermeyer, Secretary

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
Ridership & Productivity By Route
Sep-23

Route	2023								2022				
	Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile				Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile
1 BHS North	7,486	21.3%	382.0	4,484.9	19.60	18.1%	1.67	31.7%	6,172	371.92	4,871.38	16.60	1.27
2 W.11th St./S.Rogers	12,693	11.0%	634.8	6,669.4	20.00	10.0%	1.90	17.9%	11,435	629.00	7,082.25	18.18	1.61
3 College Mall/Highland	38,091	14.4%	1,515.6	17,545.0	25.13	5.3%	2.17	12.3%	33,308	1,395.27	17,232.12	23.87	1.93
4 High St./Bloomfield Rd.	10,174	-5.5%	761.4	9,038.5	13.36	-7.9%	1.13	-5.1%	10,765	741.72	9,079.23	14.51	1.19
5 Sare Road	7,486	15.8%	351.3	3,839.3	21.31	14.6%	1.95	17.1%	6,467	347.70	3,885.18	18.60	1.66
6 Campus Shuttle	90,012	14.2%	1,501.6	13,246.8	59.95	12.5%	6.80	20.3%	78,843	1,479.00	13,959.54	53.31	5.65
7 S Walnut/Clear Creek	14,033	7.4%	623.3	7,482.0	22.51	51.2%	1.88	34.2%	13,068	877.45	9,351.72	14.89	1.40
8 Eastside Local*
9 IU Campus/Campus Corner	90,719	18.9%	1,513.3	12,400.5	59.95	-1.3%	7.32	-7.5%	76,288	1,256.02	9,647.12	60.74	7.91
10 Hospital*
11 W 17th	9,061	10.0%	368.2	3,954.9	24.61	-0.5%	2.29	-10.4%	8,238	333.17	3,220.95	24.73	2.56
12 N Walnut	17,315	-1.7%	250.5	2,289.5	69.12	-2.2%	7.56	-2.2%	17,616	249.20	2,277.66	70.69	7.73
14 Muller Park**	9,125	.	269.7	2,142.0	33.83	.	4.26
Total	306,195	16.8%	8,172	83,093	37.47	9.8%	3.68	13.3%	262,200	7,680	80,607	34.14	3.25
Year-to-Date Total	1,702,453	27.1%	63,708	686,553	26.72	26.7%	2.48	25.9%	1,339,271	63,478	679,789	21.10	1.97

*Discontinued on 8/15/22

**New Service 8/21/23

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Ridership													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Fixed Route													
2023 Passenger Trips	205,533	240,672	216,939	229,627	103,216	86,058	83,248	230,965	306,195				1,702,453
2022 Passenger Trips	151,967	170,221	174,265	177,476	81,871	75,301	67,547	178,423	262,200				1,339,271
2022-2023 Change	53,566	70,451	42,674	52,151	21,345	10,757	15,701	52,542	43,995				363,182
2022-2023 Percent Change	35%	41%	24%	29%	26%	14%	23%	29%	17%				27%
BT Access													
2023 Revenue Hours	7,268	7,246	7,739	7,576	6,995	6,361	6,051	6,302	8,172				63,710
2022 Revenue Hours	7,283	7,242	7,966	7,624	6,455	6,285	5,625	7,317	7,680				63,477
2023 Passengers Per Rev Hour	28.28	33.21	28.03	30.31	14.76	13.53	13.76	36.65	37.47				26.72
2022 Passengers Per Rev Hour	20.87	23.50	21.88	23.28	12.68	11.98	12.01	24.38	34.14				21.10
2023 Revenue Miles	79,100	77,477	83,994	81,278	74,034	67,027	63,872	76,681	83,093				686,556
2022 Revenue Miles	76,542	74,832	84,105	78,922	69,744	69,031	64,934	81,072	80,607				679,789
2023 Passengers Per Rev Mile	2.60	3.11	2.58	2.83	1.39	1.28	1.30	3.01	3.68				2.48
2022 Passengers Per Rev Mile	1.99	2.27	2.07	2.25	1.17	1.09	1.04	2.20	3.25				1.97
BT Access													
2023 Passenger Trips	2,282	2,273	2,491	2,444	2,553	2,444	2,486	3,093	2,623				22,689
2022 Passenger Trips	1,739	1,656	1,995	1,961	2,014	1,924	1,739	2,185	2,043				17,256
2022-2023 Change	543	617	496	483	539	520	747	908	580				5,433
2022-2023 Percent Change	31%	37%	25%	25%	27%	27%	43%	42%	28%				31%
Total Ridership													
2023 Passenger Trips	207,815	242,945	219,430	232,071	105,769	88,502	85,734	234,058	308,818				1,725,142
2022 Passenger Trips	153,706	171,877	176,260	179,437	83,885	77,225	69,286	180,608	264,243				1,356,527
2022-2023 Change	54,109	71,068	43,170	52,634	21,884	11,277	16,448	53,450	44,575				368,615
2022-2023 Percent Change	35%	41%	24%	29%	26%	15%	24%	30%	17%				27%

Bloomington Public Transportation Corporation			
Uber and Lyft On-Demand Monthly Summary			
Sep-23			
	Lyft	Uber	Total
BT Late Nite			
Active Users	668	807	
Avg Subsidy	\$9.11	\$6.17	
Total Subsidy	\$15,859.40	\$15,407.75	\$31,267.15
Trips	1741	2496	4237
Eastside On-Demand			
Active Users	0	0	
Avg Subsidy	.	.	
Total Subsidy	\$0.00	\$0.00	\$0.00
Trips	0	0	0
Dispatched Trips			
Dispatched Trips Avg Subsidy	\$7.50	\$10.05	
Dispatched Trips Total Subsidy	\$14.99	\$211.14	\$226.13
Dispatched Trips	2	21	23
Totals			
Total Trips	1743	2517	4260
Total Cost	\$15,874.39	\$15,618.89	\$31,493.28

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Safety													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Accidents													
Fixed Route													
2023 Collision Accidents	6	4	6	5	5	6	2	4	9				47
2022 Collision Accidents	13	4	1	4	4	1	2	10	2				41
2022-2023 Change	-7	0	5	1	1	5	0	-6	7				6
2023 Collision Rate (Per 100k mi)	7.59	5.16	7.14	6.15	6.75	8.95	3.13	5.22	10.83				6.85
2022 Collision Rate (Per 100k mi)	16.98	5.35	1.19	5.07	5.74	1.45	3.08	12.33	2.48				6.03
Fixed Route													
2023 Preventable Accidents	3	1	1	4	4	3	2	3	4				25
2022 Preventable Accidents	8	4	1	3	3	0	0	6	1				26
2022-2023 Change	-5	-3	0	1	1	3	2	-3	3				-1
2023 Preventables Rate (Per 100k mi)	3.79	1.29	1.19	4.92	5.40	4.48	3.13	3.91	4.81				3.64
2022 Preventables Rate (Per 100k mi)	10.45	5.35	1.19	3.80	4.30	-	-	7.40	1.24				3.82
BT Access													
2023 Collision Accidents	1	1	0	0	0	0	1	0	0				3
2022 Collision Accidents	1	1	1	0	1	0	0	1	0				5
2022-2023 Change	0	0	-1	0	-1	0	1	-1	0				-2
2023 Collision Rate (Per 100k mi)	11.11	9.22	-	-	-	-	9.64	-	-				3.18
2022 Collision Rate (Per 100k mi)	0.00	0.00	0.00	-	0.00	-	-	0.00	-				0.00
BT Access													
2023 Preventable Accidents	1	1	0	0	0	0	0	0	0				2
2022 Preventable Accidents	0	0	0	0	1	0	0	1	0				2
2022-2023 Change	1	1	0	0	-1	0	0	-1	0				0
2023 Preventables Rate (Per 100k mi)	11.11	9.22	-	-	-	-	-	-	-				2.12
2022 Preventables Rate (Per 100k mi)	-	-	-	-	0.00	-	-	0.00	-				0.00
Roadcalls													
Fixed Route													
2023 Roadcalls	2	5	4	3	2	3	0	0	4				23
2022 Roadcalls	13	10	4	0	8	5	7	5	2				54
2022-2023 Change	-11	-5	0	3	-6	-2	-7	-5	2				-31
2023 Roadcalls (Per 100k mi)	2.53	6.45	4.76	3.69	2.70	4.48	-	-	4.81				3.35
2022 Roadcalls (Per 100k mi)	16.98	13.36	4.76	-	11.47	7.24	10.78	6.17	2.48				7.94
BT Access													
2023 Roadcalls	0	0	0	0	0	0	0	0	0				0
2022 Roadcalls	0	1	0	0	0	0	0	0	0				1
2022-2023 Change	0	-1	0	0	0	0	0	0	0				-1
2023 Roadcalls (Per 100k mi)	-	-	-	-	-	-	-	-	-				-
2022 Roadcalls (Per 100k mi)	-	14.35	-	-	-	-	-	-	-				1.40

Monthly Management Report 2023
Bloomington Public Transportation Corporation
Monthly Statistics and Performance Indicators

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fixed Route:													
<i>Total Passengers</i>	205,533	240,672	216,939	229,627	103,216	86,058	83,248	230,965	306,195				1,702,453
<i>Revenue Miles</i>	79,100	77,477	83,994	81,278	71,041	67,027	63,872	76,681	83,093				683,564
<i>Total Miles</i>	82,359	80,496	86,547	84,481	73,559	69,343	66,142	79,705	86,809				709,441
<i>Revenue Hours</i>	7,268	7,246	7,739	7,576	6,995	6,361	6,051	6,302	8,172				63,709
<i>Total Hours</i>	7,544	7,463	7,933	7,808	7,204	6,538	6,224	6,472	8,419				65,606
<i>*Revenue</i>	\$170,717.84	\$ 74,048.86	\$ 173,120.35	\$182,462.27	\$ 4,054,669.90	\$ 36,541.61	\$168,249.14	\$ 156,821.95	\$ 183,090				\$ 5,199,722
<i>Road Calls</i>	2	5	4	3	2	3	0	0	4				23
<i>Collision Accidents</i>	6	4	6	5	5	6	2	4	9				47
<i>On Time Performance</i>	69.2%	71.3%	71.9%	72.1%	73.6%	79.7%	79.9%	64.6%	63.4%				71.7%
<i>PM Inspection OT %</i>	100.00%	100.00%	100.0%	100.0%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
Paratransit:													
<i>Total Passengers</i>	2,282	2,273	2,491	2,444	2,553	2,444	2,486	3,093	2,623				22,689
<i>Revenue Miles</i>	9,002	10,850	9,777	9,744	9,921	9,973	10,377	12,210	12,619				94,473
<i>Total Miles</i>	10,186	11,504	10,353	10,331	10,703	10,929	11,527	13,024	13,200				101,757
<i>Revenue Hours</i>	926	872	969	1,003	1,088	999	1,030	1,268	966				9,121
<i>Total Hours</i>	981	992	1,069	1,095	1,210	1,115	1,167	1,556	1,164				10,349
<i>Revenue</i>	\$2,574.75	\$4,373.55	\$4,448.11	\$3,947.88	\$4,397.85	\$4,163.88	\$4,896.05	\$4,985.75	\$4,625				\$ 38,413.00
<i>Road Calls</i>	0	0	0	0	0	0	0	0	0				0
<i>Collision Accidents</i>	1	1	0	0	0	0	1	0	0				3
<i>On Time Performance</i>	91.7%	95.5%	96.8%	96.7%	98.1%	97.9%	96.4%	95.7%	95.0%				96.0%
<i>PM Inspection OT %</i>	100.00%	100.00%	n/a	100.00%	100.00%	100.00%	100.00%	100%	100.00%				100.00%
<i>Trip Denials</i>	0	0	0	0	0	1	0	0	0				1
<i>Missed Trips</i>	3	1	1	2	1	2	3	4	2				19
<i>Excessive Long Trips</i>	3	2	3	2	1	2	3	10	14				40

*Receipt of COB LIT funds in May 2023

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
FINANCIAL NARRATIVE FOR THE MONTH ENDING
SEPTEMBER 30, 2023**

Operating Expenses

Operating expenses for September totaled \$1,033,044 bringing year-to-date operating expenses to \$7,282,837. Salary and Fringe benefits expense for September were \$683,642. This represents an increase from August due to September had two months of medical health insurance premiums paid whereas August had none. Materials and Supplies for September were \$137,807. This represents an 8% decrease from August contributed to August having two months of IU fuel invoices. Services and Utilities expense for the month totaled \$211,595. This represents an increase from August of \$51,822. The two main reasons for this increase was due to: 1) replacement and repair of diesel and unleaded pumps by PEI (Peachtree, Inc.) for a total cost of \$33,313; 2) payment to IU for repairs that were also performed on the diesel fueling system in the amount of \$10,947. Through September, BT had spent 61% of the 2023 operating budget with 75% of the year completed.

Operating Revenues

Operating revenues for September totaled \$654,458, resulting in an operating gain of \$4,241,799 through September. This gain includes the LIT payment from the City of Bloomington in the amount of \$3,806,100.

Capital Expenditures

There were no major capital expenditures during September.

Operating Cash Balance

September 30, 2023	September 30, 2022	Change
\$16,144,256	\$12,223,910	\$3,920,346 increase

Self - Insurance Fund

Medical monthly premium and claims expense for September were \$27,535.

Self-Insurance Cash Balance

September 30, 2023	September 30, 2022	Change
\$271,115	\$117,545	\$153,570 increase

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIOD ENDED SEPTEMBER 30, 2023

	MONTH ENDING 9/30/2023	PERCENT OF ANNUAL BUDGET	YTD	ANNUAL BUDGET PLUS ENCUMBRANCES/ ADD'L APPROP.	PERCENT OF ANNUAL BUDGET USED
Operating Expenses:					
Salary and Fringe Benefits	\$ 683,642	10%	\$ 4,811,661	7,091,610	68%
Materials and Supplies	137,807	7%	922,756	2,065,211	45%
Services and Utilities	211,595	7%	1,548,420	2,848,019	54%
Total Operating Expenses	1,033,044	9%	7,282,837	12,004,840	61%
Operating Revenues:					
Local Tax Revenue	166,044	3%	1,726,770	6,045,281	29%
Fare Revenue	386,288	19%	1,583,167	2,061,412	77%
Other Locally Derived Revenue	102,411	2%	4,386,020	4,985,474	88%
Total Locally Derived Revenue	654,743	5%	7,695,957	13,092,167	59%
Federal Operating Grants	(285)	0%	1,220,799	2,538,517	48%
State Operating Grants (PMTF)	-	0%	2,607,880	2,607,880	100%
Total Operating Revenues	654,458		11,524,636	18,238,564	
Operating Gain/(Loss)	(378,586)		4,241,799		
Federal Capital Grants	17,296	0%	256,648	20,983,041	1%
State Capital Grants	-	0%	-	-	0%
Transfer from Capital Reserve	-	0%	-	-	0%
Revenue from Capital Grants/Reserve	17,296	0%	256,648	20,983,041	1%
Capital Expenditures:	9,968	0%	301,827	27,216,765	1%
Capital Gain/(Loss)	7,328		(45,179)		
Net Gain/(Loss)	(371,258)		4,196,620		

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIODS ENDED SEPTEMBER 2022 AND 2023**

	MONTH ENDING 9/30/2023	MONTH ENDING 9/30/2022	% CHANGE	YTD 9/30/2023	YTD 9/30/2022	% CHANGE
Operating Expenses:						
Salary and Fringe Benefits	\$ 683,642	\$489,712	40%	\$ 4,811,661	\$4,190,455	15%
Materials and Supplies	137,807	204,811	-33%	922,756	980,895	-6%
Services and Utilities	211,595	106,578	99%	1,548,420	977,172	58%
Total Operating Expenses	1,033,044	801,101	29%	7,282,837	6,148,522	18%
Operating Revenues:						
Local Tax Revenue	166,044	154,333	8%	1,726,770	1,679,000	3%
Fare Revenue	386,288	159,453	142%	1,583,167	1,087,730	46%
Other Locally Derived Revenue	102,411	72,605	41%	4,386,020	520,885	742%
Total Locally Derived Revenue	654,743	386,391	69%	7,695,957	3,287,615	134%
Federal Operating Grants	(285)	-	#DIV/0!	1,220,799	1,630,708	-25%
State Operating Grants (PMTF)	-	325,228	0%	2,607,880	2,579,272	1%
Total Operating Revenues	654,458	711,619	-8%	11,524,636	7,497,595	54%
Operating Gain/(Loss)	(378,586)	(89,482)		4,241,799	1,349,073	
Federal Capital Grants	17,296	11,427	51%	256,648	121,778	111%
State Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Revenue from Capital Grants/Reserve	17,296	11,427	#DIV/0!	256,648	121,778	111%
Capital Expenditures:	9,968	52,215	-81%	301,827	224,788	34%
Capital Gain/(Loss)	7,328	(40,788)		(45,179)	(103,010)	
Net Gain/(Loss)	(371,258)	(130,270)		4,196,620	1,246,063	

**Bloomington Public Transportation Corporation
Personnel Report
SEPTEMBER 2023**

	Monthly New Hires	Monthly Terminations	End of Month Vacancies
Administrative Staff	0	0	0
Fixed Route Drivers	3	1	8
BT Access Drivers	1	1	1
Maintenance	0	0	0
Mechanic	0	0	2
Service Person	0	0	0
Service Attendants	0	0	3
Total	4	2	14

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) SEPTEMBER 19, 2023 5:30 P.M.

MINUTES

Chair James McLary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/84757886988?pwd%3DSDEzZ1czaEJaVHN3ak10QmNzMUVJZz09>

Meeting ID: 847 5788 6988

Passcode: 366976

One Tap Mobile

+13017158592,,88920130363#,,,,*212598 # US (Washington DC)

+116465588656,,89358499662#,,,,*212598# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 859 1298 2721

Passcode: 762448

ROLL CALL

Board Members and Staff present: Chair James McLary, Vice Chair Kent McDaniel, Secretary Nancy Obermeyer, Board Member Doug Horn, Board Member Don Griffin, General Manager John Connell, Controller Christa Browning, Operations Manager Mike Clark, Human Resource and Marketing Administrator Brenda Underwood, Marketing and Development Manager Kathy Schultz, Grants and Procurement Specialist Zac Huneck, Planning and Special Projects Manager Shelley Strimaitis and Fleet Maintenance Manager Larry Green

Members of the Public: Dave Askins from B Square Beacon

OLD BUSINESS

There was no old business.

MINUTES

Board Member Horn made a motion to approve the August 15, 2023 Board Minutes. The minutes were seconded by Secretary Obermeyer. The minutes were approved unanimously.

NEW BUSINESS ACTION ITEM

General Manager John Connell presented Resolution 23-17, a resolution awarding a contract to Four Square ITP for Green Line-High-Frequency Transit Corridor Feasibility Study, Phase I and Phase II.

General Manager Connell stated we received proposals from Left Turn-Right Turn and Four Square ITP. He said both firms had very good proposals. He noted the evaluation committee consisted of himself, members of the staff and two representatives from the City. After the evaluations were completed Four-Square was chosen. Mr. Connell said he is recommending approving the contract with Four-Square not to exceed \$450,000.

Board Member Griffin made a motion to approve Resolution 23-17, a resolution awarding a contract to Four Square ITP for Green Line-High-Frequency Transit corridor Feasibility Study, Phase I and Phase II. The motion was seconded by Secretary Obermeyer. The motion was approved unanimously.

General Manager Connell presented Resolution 23-18, a resolution awarding a contract to ETA for CAD/AVL Operating system software and related hardware. Mr. Connell noted we received six proposals for the CAD/AVL project. He said we narrowed it down to three. We conducted demonstrations with the top three. He said that consisted of the vendor showing us the operating platform in real-time. He said they had a list of different scenarios that they challenged the vendors with. He stated the evaluation committee was unanimous that ETA was the best system and would best serve Bloomington Transit's needs.

General Manager Connell stated he will be doing the contract oversight for this project and Shelley Strimaitis will be the Project Manager.

Secretary Obermeyer made a motion to approve Resolution 23-18, a resolution awarding a contract to ETA for Cad/AVL Operating system software and related hardware. The motion was seconded by Vice Chair McDaniel. The motion was approved unanimously.

General Manager Connell presented Resolution 23-19, a resolution approving the issuance of a Purchase Order to Gillig for Battery Electric Bus Charging stations and related equipment in an amount not to exceed \$1.5 million dollars. General Manager Connell stated we have 16 electric buses on order, we expect delivery around the 3rd quarter or early 4th quarter of 2024. We need to start the process of acquiring the charging infrastructure.

General Manager Connell said he met with representatives from Duke Energy to make sure we have sufficient capacity that will support this type of charging needs. Duke Energy confirmed we do have sufficient capacity.

Secretary Obermeyer made a motion to approve Resolution 23-19 a resolution approving the issuance of a Purchase Order to Gillig for Battery Electric Bus charging stations and related equipment in an amount not to exceed \$1.5 million dollars. The motion was seconded by Vice Chair McDaniel. The motion was approved unanimously.

General Manager Connell stated we need direction from the Board on having a funding mechanism in place to support trips outside the City limits. He said that Stonebelt attended the last Board meeting and they let us know that there are individuals that could potentially be very negatively impacted by loss of transit service. He said this is why we need some kind of funding mechanism in place. He said the Mayor has expressed his interest in participating in the discussions.

General Manager Connell stated his primary concern is providing transportation to those individuals that could be losing transportation outside the City limits. Chair McLary agreed. The Board agreed that General Manager Connell could move forward with facilitating meetings with the County, City Council and the Mayor with two Board Members attending as well.

General Manager Connell stated the Budget stayed the same and he is pretty confident it will be approved. He noted we did have a series of questions after the first round of the budget hearings that we submitted responses to.

Controller Browning stated next week is the public hearing and October 11th is the final adoption.

Planning and Special Projects Manager Shelley Strimaitis stated that August 2023 fixed route provided 230,653 trips which is up 30% from July 2022. She said BT Access provided 3093 trips which is up 32% from July 2022.

Controller Christa Browning gave an overview of the August 2023 Financial Report.

Human Resource Administrator Brenda Underwood stated for 2023 we had a goal to add several administrative positions to our team. She said we were successful in hiring for all those positions. She noted we hired two Bus Operators and lost two. She said we still need two mechanics. She noted we did hire an additional person to our maintenance department for the wash crew.

Board Member Horn stated he attended the September 8, 2023 meeting of the Bloomington Monroe County Metropolitan Planning Organization Policy Committee.

He said MPO staff reported the BMCMPPO FY 2024-2028 Transportation Improvement Program (TIP) previously approved by the Committee had received INDOT approval on July 18, 2023. The Committee was also apprised that the INDOT FY 2024-2028 Statewide Transportation Improvement Program (STIP) was approved by the Federal Highway Administration and the Federal Transit Administration including the BMCMPPO FY 2024-2028 Transportation Improvement Program (TIP) incorporated into the (STIP) by reference on September 1, 2023.

He noted the Committee then approved seven (7) BMCMPPO FY 2024-2028 (TIP) Amendments. He said he cast Bloomington Public Transportation vote in favor of all Amendments along with the majority of the Committee. The Amendments included two (2) INDOT requests, one (1) request from Monroe County and Four (4) from the City of Bloomington. He said he copied the request from GO

BLOOMINGTON—Transportation Demand Management (TDM) program for Bloomington and Monroe County for your review and as a point of reference for future discussions by this Board of Directors.

He said the next meeting of the Policy Committee will be on October 6, 2023 at 1:30 p.m. in the City of Bloomington Common Council Chamber.

APPROVAL OF CLAIMS

Secretary Obermeyer made a motion to approve claims for September 19, 2023. The motion was seconded by Board Member Griffin. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

COMMENTS FROM BOARD MEMBERS

Vice Chair McDaniel noted as of right now there has been no services planned for George Smerk.

ADJOURNMENT

Secretary Obermeyer made a motion to adjourn and Board Member Horn seconded it. The motion was approved unanimously.

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ATTEST:

_____ **10-17-23**

_____ **10-17-2023**