

## Convention and Visitor's Commission of Monroe County

Public Meeting

June 18,2024

Convention Center, 302 S College Ave., Bloomington, IN

HYBRID MEETING IN PERSON and VIA TEAMS

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 918 377 076

Passcode: qaEaqX

Full Link

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2U1\\_YTBIYWMTMzq3ZS00NWIVlyLWI5YWQtODI<wM2EzMDZDU4%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Qid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2U1_YTBIYWMTMzq3ZS00NWIVlyLWI5YWQtODI<wM2EzMDZDU4%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Qid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

The public's video feed will be turned off by the Technical Services Department meeting administrator.

- The public's video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- \* Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

1. Call to Order
2. Minutes Review - March 18, 2024 minutes
3. Commission Financial Report & Monthly collections report - March-May, 2024
4. Visit Bloomington report
5. Downtown Bign't. Inc. report
6. Claims approval-
  - General Fund - Visit Bign't - \$492,313.00
  - General Fund - M Roach \$147.50 -
  - General Fund - DBI -\$100,256.25
  - General Fund - DBI - \$12,000.00
  - Debt Fund - Regions Bank \$159,000.00
7. Budget
8. New Business
9. Old Business
10. Public comment
11. Adjournment

## CONVENTION AND VISITORS COMMISSION

Hybrid: In person and virtual

Convention Center, 302 College Ave., Bloomington, IN

12:00 pm

March 18, 2024

### Commission Members Present:

Mike Campbell, Kirby Brown, Geoff McKim and Trent Seitz

### Staff Members Present:

CVB- Mike McAfee, Laura Newton and Marcia Roach

DBI -Talisha Coppock and Jean Kautt

Guest: none

Commissioner Mike Campbell called the meeting to order at 12:05 p.m.

### Approval of Minutes:

President Michael Campbell asked if everyone had a chance to review the November 28, 2023 meeting minutes and were there any questions. There were no questions or comments. Geoff McKim motioned to approve the minutes seconded by Kirby Brown.

Roll call to approve Nov. 28, 2023, minutes as presented: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes

### Financial Report:

President Mike Campbell asked if everyone reviewed December, January and February financials and reviewed the February. 2024 financials and monthly collections report stating each fund carryover balance from the previous year and noting that the general and capital improvement fund balances exceeded their previous carryover balances. He said there were sufficient funds to cover claims to be presented today. He noted that the current general fund balance is actually \$500,000 less than what is on the report due to a claim to be used for the Karst Park field project had not been distributed yet. There was discussion about January innkeeper's receipts being down from the previous year's figure. That was due to there being less travel in January, 2024 as compared to 2023 due to travel restrictions during the covid pandemic. Kirby Brown motioned to approve the financials seconded by Geoff McKim. Roll call to approve the financials as presented: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes

### Discussion of Interlocal:

Michael Campbell reviewed the interlocal agreement between the city and county which established a Capital Improvement Board for the funding and operation of the expanded Convention Center. He noted the CIB contract duration would be in effect for as long as the longest bond issue. He said it was important that the CVC provide information to the CIB with respect to it's knowledge of industry revenues both current and future trends along with marketing and overnight stays. In addition, he thought it important that the CVC have a liaison at the CIB meetings in order to keep apprised of the CIB progress and offer advice to the CIB members of industry revenues and trends. Trent Seitz offered to be that liaison and said he would be going to their next meeting. Mike Campbell noted a concern he had that the convention center needs to be built of sufficient size to accommodate groups that had been lost due to capacity. Mike Campbell stressed the importance that the CIB has accurate and timely financial and budgeting information to insure its success. Visit Bloomington and DBI and the convention

center staff should provide marketing and industry insight and revenue data. He suggested the CVC review it's policies in regards to incentive criteria, pace reports and sales policies to better accommodate and forecast business perspectives both revenue producing and civic groups that will use the facility.

**Visit Bloomington Report**

Mike McAfee - see exhibit.

**DBI Report:**

Jean Kaut sales report - see exhibit.

**Claims Approval:**

**General Fund:**

\$492,313.00 - VB 2nd Qtr. 2024 operational funds. Mike asked if there were any questions or comments. There were none. Kirby Brown motioned to approve seconded by Geoff McKim. Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes  
\$147.50 - Marcia Roach 1st Qtr. 2024 Prof fees. Mike asked if there were any questions or comments. There were none. Geoff McKim motioned to approve seconded by Trent Seitz. Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz- Yes  
\$100,256.25 - DBI 2nd Qtr. 2024 operational funds. Mike asked if there were any questions or comments. There were none. Geoff McKim motioned to approve seconded by Kirby Brown. Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes

**Capital Improvement Fund:**

\$14,500.00- HFI. Mike asked if there were any questions or comments. There were none. Kirby Brown motioned to approve seconded by Geoff McKim.  
Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes  
\$7,350.00- HFI. Mike asked if there were any questions or comments. There were none. Geoff McKim motioned to approve seconded by Trent Seitz.  
Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes

**Debt Fund:**

\$159,000.00 -2nd qtr. 2024 Regions Bank loan payment. Mike asked if there were any questions or comments. There were none. Kirby Brown motioned to approve seconded by Trent Seitz.  
Roll call to approve claim: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes, Trent Seitz-Yes

**New Business:**

None

**Old business:**

None

**Public comments:**

None

The meeting was adjourned at 1:20p.m.

Respectfully Submitted,

Marcia Roach, Acting Secretary

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 March 29, 2024

**GENERAL FUND STATUS**

|  | Monthly         | Y-T-D           | Budget          |
|--|-----------------|-----------------|-----------------|
| 2023 Carry-Over Balance                  | \$              | 3,721,053.53    |                 |
| ****                                     |                 |                 |                 |
| 2024 Room Tax Receipts                   | \$ 257,422.89   | \$ 667,486.13   |                 |
| Less:                                    | \$              | -               |                 |
| 2024 Transfer to Debt Service Fund       | \$ 43,000.00    | \$ 129,000.00   | \$ 516,000.00   |
| 2024 Transfer to Cap. Imp. Maint. Fund   | \$ 4,166.66     | \$ 12,499.98    | \$ 50,000.00    |
| 2024 Conv. & Visitors Bureau Claim Dist. | \$ 492,313.00   | \$ 984,626.00   | \$ 1,969,252.00 |
| 2024 Commissioners Expense               | \$ -            | \$ -            | \$ 150,000.00   |
| 2024 Auditing/Legal Fees/Prof.           | \$ 147.50       | \$ 295.00       | \$ 2,500.00     |
| 2024 Karst Athletic Fields Project       | \$ -            | \$ -            | \$ 500,000.00   |
| 2024 Insurance                           | \$ -            | \$ -            | \$ -            |
| 2024 Maintenance                         | \$ -            | \$ -            | \$ -            |
| 2024 Downtown Bloomington Inc.           | \$ 100,256.25   | \$ 200,512.50   | \$ 401,025.00   |
| Total Expenses                           | \$ 639,883.41   | \$ 1,326,933.48 |                 |
| <br>CURRENT GENERAL FUND BALANCE         | \$ (382,460.52) | \$ 3,061,606.18 |                 |

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**CAPITAL IMPROVEMENT FUND**

|                                  |                |               |               |
|----------------------------------|----------------|---------------|---------------|
| 2023 Carry-Over Balance          | \$             | 211,061.91    |               |
| 2024 Revenues                    | \$ 4,166.66    | \$ 12,499.98  | \$ 50,000.00  |
| 2024 Expenses                    | \$ 14,500.00   | \$ 14,500.00  | \$ 100,000.00 |
| <br>CURRENT CAP IMP.FUND BALANCE | \$ (10,333.34) | \$ 209,061.89 |               |

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**CONVENTION CENTER DEBT FUND**

|                                 |                 |               |               |
|---------------------------------|-----------------|---------------|---------------|
| 2023 Carryover                  | \$              | 378,016.58    |               |
| Income                          |                 |               |               |
| Innkeepers Tax                  | \$ 43,000.00    | \$ 129,000.00 | \$ 516,000.00 |
| Net Rental Income               | \$ -            | \$ -          | \$ 120,000.00 |
| Total Income                    | \$ 43,000.00    | \$ 129,000.00 | \$ 636,000.00 |
| Expenses                        |                 |               |               |
| Loan Payments                   | \$ 159,000.00   | \$ 159,000.00 | \$ 636,000.00 |
| Miscellaneous                   | \$ -            | \$ =          |               |
| Total Expenses                  | \$ 159,000.00   | \$ 159,000.00 | \$ 636,000.00 |
| <br>CURRENT CONV. CTR DEBT FUND | \$ (116,000.00) | \$ 348,016.58 |               |

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 April 30, 2024

**GENERAL FUND STATUS**

|  | Monthly              | Y-T-D                  | Budget          |
|--|----------------------|------------------------|-----------------|
| 2023 Carry-Over Balance                  | \$                   | 3,721,053.53           |                 |
| ****                                     |                      |                        |                 |
| 2024 Room Tax Receipts                   | \$ 318,134.51        | \$ 985,620.64          |                 |
| Less:                                    |                      | -                      |                 |
| 2024 Transfer to Debt Service Fund       | \$ 43,000.00         | \$ 172,000.00          | \$ 516,000.00   |
| 2024 Transfer to Cap. Imp. Maint. Fund   | \$ 4,166.66          | \$ 16,666.64           | \$ 50,000.00    |
| 2024 Conv. & Visitors Bureau Claim Dist. | \$ -                 | \$ 984,626.00          | \$ 1,969,252.00 |
| 2024 Commissioners Expense               | \$ -                 | -                      | \$ 150,000.00   |
| 2024 Auditing/Legal Fees/Prof.           | \$ -                 | \$ 295.00              | \$ 2,500.00     |
| 2024 Karst Athletic Fields Project       | \$ -                 | -                      | \$ 500,000.00   |
| 2024 Insurance                           | \$ -                 | -                      | \$ -            |
| 2024 Maintenance                         | \$ -                 | -                      | -               |
| 2024 Downtown Bloomington Inc.           | \$ -                 | \$ 200,512.50          | \$ 401,025.00   |
| Total Expenses                           | \$ 47,166.66         | \$ 1,374,100.14        |                 |
| <b>CURRENT GENERAL FUND BALANCE</b>      | <b>\$ 270,967.85</b> | <b>\$ 3,332,574.03</b> |                 |

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**CAPITAL IMPROVEMENT FUND**

|                                     |                    |                      |               |
|-------------------------------------|--------------------|----------------------|---------------|
| 2023 Carry-Over Balance             | \$                 | 211,061.91           |               |
| 2024 Revenues                       | \$ 4,166.66        | \$ 16,666.64         | \$ 50,000.00  |
| 2024 Expenses                       | \$ -               | \$ 14,500.00         | \$ 100,000.00 |
| <b>CURRENT CAP IMP.FUND BALANCE</b> | <b>\$ 4,166.66</b> | <b>\$ 213,228.55</b> |               |

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**CONVENTION CENTER DEBT FUND**

|                                    |                     |                      |               |
|------------------------------------|---------------------|----------------------|---------------|
| 2023 Carryover Income              | \$                  | 378,016.58           |               |
| Innkeepers Tax                     | \$ 43,000.00        | \$ 172,000.00        | \$ 516,000.00 |
| Net Rental Income                  | \$ -                | -                    | \$ 120,000.00 |
| Total Income                       | \$ 43,000.00        | \$ 172,000.00        | \$ 636,000.00 |
| Expenses                           |                     |                      |               |
| Loan Payments                      | \$ -                | \$ 159,000.00        | \$ 636,000.00 |
| Micellaneous                       | \$ -                | -                    |               |
| Total Expenses                     | \$ -                | \$ 159,000.00        | \$ 636,000.00 |
| <b>CURRENT CONV. CTR DEBT FUND</b> | <b>\$ 43,000.00</b> | <b>\$ 391,016.58</b> |               |

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 May 30, 2024

**GENERAL FUND STATUS**

|  | Monthly       | Y-T-D           | Budget          |
|--|---------------|-----------------|-----------------|
| 2023 Carry-Over Balance                  | \$            | 3,721,053.53    |                 |
| ****                                     |               |                 |                 |
| 2024 Room Tax Receipts                   | \$ 387,835.12 | \$ 1,373,455.76 |                 |
| Less:                                    | \$            | -               |                 |
| 2024 Transfer to Debt Service Fund       | \$ 43,000.00  | \$ 215,000.00   | \$ 516,000.00   |
| 2024 Transfer to Cap. Imp. Maint Fund    | \$ 4,166.66   | \$ 20,833.30    | \$ 50,000.00    |
| 2024 Conv. & Visitors Bureau Claim Dist. | \$ -          | \$ 984,626.00   | \$ 1,969,252.00 |
| 2024 Commissioners Expense               | \$ -          | \$ -            | \$ 150,000.00   |
| 2024 Auditing/Legal Fees/Prof.           | \$ -          | \$ 295.00       | \$ 2,500.00     |
| 2024 Karst Athletic Fields Project       | \$ -          | \$ -            | \$ 500,000.00   |
| 2024 Insurance                           | \$ -          | \$ -            | -               |
| 2024 Maintenance                         | \$ -          | \$ -            | -               |
| 2024 Downtown Bloomington Inc.           | \$ -          | \$ 200,512.50   | \$ 401,025.00   |
| Total Expenses                           | \$ 47,166.66  | \$ 1,421,266.80 |                 |
| <br>CURRENT GENERAL FUND BALANCE         | \$ 340,668.46 | \$ 3,673,242.49 |                 |

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**CAPITAL IMPROVEMENT FUND**

|                                  |             |               |               |
|----------------------------------|-------------|---------------|---------------|
| 2023 Carry-Over Balance          | \$          | 211,061.91    |               |
| 2024 Revenues                    | \$ 4,166.66 | \$ 20,833.30  | \$ 50,000.00  |
| 2024 Expenses                    | \$ -        | \$ 14,500.00  | \$ 100,000.00 |
| <br>CURRENT CAP IMP.FUND BALANCE | \$ 4,166.66 | \$ 217,395.21 |               |

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**CONVENTION CENTER DEBT FUND**

|                                 |              |               |               |
|---------------------------------|--------------|---------------|---------------|
| 2023 Carryover                  | \$           | 378,016.58    |               |
| Income                          |              |               |               |
| Innkeepers Tax                  | \$ 43,000.00 | \$ 215,000.00 | \$ 516,000.00 |
| Net Rental Income               | \$ -         | \$ -          | \$ 120,000.00 |
| Total Income                    | \$ 43,000.00 | \$ 215,000.00 | \$ 636,000.00 |
| Expenses                        |              |               |               |
| Loan Payments                   | \$ -         | \$ 159,000.00 | \$ 636,000.00 |
| Micellaneous                    | \$ -         | -             |               |
| Total Expenses                  | \$ -         | \$ 159,000.00 | \$ 636,000.00 |
| <br>CURRENT CONV. CTR DEBT FUND | \$ 43,000.00 | \$ 434,016.58 |               |

BLOOMINGTON/MONROE COUNTY, INDIANA - ROOM TAX RECEIPTS

|               | <u>2017</u>           | <u>2018</u>           | <u>2019</u>           | <u>2020</u>           | <u>2021</u>           | <u>2022</u>           | <u>2023</u>           | <u>2024</u>           |
|---------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| January       | \$165,438.58          | \$159,767.29          | \$207,588.43          | \$121,488.43          | \$105,704.44          | \$198,154.14          | \$251,199.02          | \$246,345.66          |
| February      | \$117,813.11          | \$119,782.45          | \$135,795.31          | \$168,802.23          | \$83,601.33           | \$103,195.03          | \$216,509.85          | \$163,717.58          |
| March         | \$196,508.03          | \$185,823.93          | \$179,149.61          | \$227,850.92          | \$140,641.26          | \$244,969.47          | \$248,535.83          | \$257,422.89          |
| April         | \$184,197.56          | \$165,439.41          | \$219,725.05          | \$122,870.19          | \$146,743.26          | \$236,827.34          | \$309,439.59          | \$318,134.51          |
| May           | \$195,208.17          | \$233,711.22          | \$185,625.86          | \$56,671.07           | \$174,457.18          | \$301,273.92          | \$315,819.65          | \$387,835.12          |
| June          | \$272,995.68          | \$291,816.10          | \$288,525.41          | \$48,541.44           | \$281,008.90          | \$412,915.79          | \$429,747.39          |                       |
| July          | \$223,501.08          | \$237,716.06          | \$258,384.12          | \$105,223.52          | \$208,117.26          | \$304,380.60          | \$331,178.98          |                       |
| August        | \$283,422.49          | \$239,968.30          | \$215,724.12          | \$131,733.14          | \$198,622.43          | \$356,232.10          | \$362,544.43          |                       |
| September     | \$301,396.30          | \$306,264.54          | \$296,945.75          | \$223,531.17          | \$382,923.26          | \$344,564.13          | \$390,296.91          |                       |
| October       | \$272,865.78          | \$303,323.96          | \$315,091.95          | \$173,999.97          | \$352,178.44          | \$463,608.03          | \$501,762.03          |                       |
| November      | \$266,703.34          | \$241,513.05          | \$212,171.19          | \$132,546.23          | \$330,971.93          | \$289,078.00          | \$364,738.79          |                       |
| December      | \$144,788.90          | \$216,032.27          | \$328,209.65          | \$113,555.53          | \$271,374.55          | \$309,286.94          | \$270,575.23          |                       |
| <b>TOTALS</b> | <b>\$2,624,839.02</b> | <b>\$2,701,158.58</b> | <b>\$2,842,936.45</b> | <b>\$1,626,813.84</b> | <b>\$2,676,344.24</b> | <b>\$3,564,485.49</b> | <b>\$3,992,347.70</b> | <b>\$1,373,455.76</b> |

Prior Year-to-Date \$1,341,503.94

% Change from Prior Year-To-Date 0.02





CONVENTION & VISITORS BUREAU  
 OF MONROE COUNTY, INC.  
 2855 N. WALNUT ST.  
 BLOOMINGTON, IN 47404

# Invoice

Invoice Number  
 4677

Invoice Date  
 6/18/24

Sold To:

TREASURER OF MONROE COUNTY

Customer ID:  
 TRE

|             |                              |              |                     |
|-------------|------------------------------|--------------|---------------------|
| Customer PO | Payment Terms<br>Net 30 Days | Sales Rep ID | Due Date<br>7/18/24 |
|-------------|------------------------------|--------------|---------------------|

| Description               | Amount     |
|---------------------------|------------|
| 3rd Qtr Operational Funds | 492,313.00 |

|                       |                       |            |
|-----------------------|-----------------------|------------|
|                       | Subtotal              | 492,313.00 |
|                       | Sales Tax             |            |
|                       | Total Invoice Amour   | 492,313.00 |
| Check/Cred it Memo No | Payment/Credit Applie |            |
|                       | <b>TOTAL</b>          | 492,313.00 |

**ACCOUNTS PAYABLE VOUCHER**

Vendor: Marcia Roach

3975 S Bushmill Dr.  
 Bloomington, IN 47403

|                     |
|---------------------|
| Grant Funds         |
| (Pre-Fund or Reimb) |

Department Name: CVC

Warrant Number: \_\_\_\_\_

P.O. Number: \_\_\_\_\_

Claim Number: \_\_\_\_\_

Vendor Number: 11151

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

| Invoice Number | Invoice Date | DETAILED Description<br>(Invoice & Packing Slip Must be Attached) | Fund-Account-Location | Qty | Unit Price | Total           |
|----------------|--------------|---|-----------------------|-----|------------|-----------------|
| CVC 2024-2     | 6/18/2024    | 2nd Qtr 2024 professional fee                                     | 1127.30013.000.0000   | 1   | \$147.50   | \$147.50        |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
|                |              |   |                       |     |            | \$0.00          |
| <b>TOTAL:</b>  |              |   |                       |     |            | <b>\$147.50</b> |

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

**File Stamp**

Date: 6/18/24

Michael Campbell

President

Printed Name

Title

Signature

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date: \_\_\_\_\_

\_\_\_\_\_  
 Monroe County Auditor

Marcia Roach  
3975 S. Bushmill Drive  
Bloomington, IN 47403

Invoice No. CVC 2024-2

**INVOICE** ==

**Customer** -----S

Name Convention and Visitors Commission  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone \_\_\_\_\_ J

Date 6/18/2024  
PO No. 11152

| Qty | Description                     |                     | TOTAL           |
|-----|---------------------------------|---------------------|-----------------|
| 1   | 2nd Qtr - Professional Services | \$147.50            | \$147.50        |
|     |                                 | SubTotal            | \$147.50        |
|     |                                 | Shipping & Handling | \$0.00          |
|     |                                 | Taxes               |                 |
|     |                                 | <b>TOTAL</b>        | <b>\$147.50</b> |

**A Payment Details**

\_\_\_\_\_  
\_\_\_\_\_

Office Use Only

Vendor# 11151 TID:304-60-3214

Thank You

ACCOUNTS PAYABLE VOUCHER

Vendor: Downtown Bloomington Inc  
302 South College Ave  
Bloomington, IN 47403

Grant Funds  
(Pre-Fund or Reimb)

Department Name: Convention Visit. Com  
Warrant Number: \_\_\_\_\_  
P.O. Number: \_\_\_\_\_  
Claim Number: \_\_\_\_\_  
Vendor Number: 494

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

| Invoice Number | Invoice Date | DETAILED Description<br>(Invoice & Packing Slip Must be Attached) | Fund-Account-Location | Qty | Unit Price   | Total               |
|----------------|--------------|---|-----------------------|-----|--------------|---------------------|
| DBI032024      | 5/28/2024    | Convention Services -3rd Quarter 2024                             | 1127.38129 000 0000   | 1   | \$100,256.25 | \$100,256.25        |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
|                |              |   |                       |     |              | \$0.00              |
| <b>TOTAL:</b>  |              |   |                       |     |              | <b>\$100,256.25</b> |

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received,

**File Stamp**

Date: 5/25/2024 Joan Snapp Controller

Printed Name \_\_\_\_\_ Title \_\_\_\_\_  
**Qnws0o-**  
Signature \_\_\_\_\_

Grant Administrator Signature \_\_\_\_\_

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11 -10-2.

Date: \_\_\_\_\_  
Monroe County Auditor

**ACCOUNTS PAYABLE VOUCHER**

Department Name: Convention Center

Vendor: Regions Bank  
Corporate Trust Services  
8182 Marylamnd Ave 12th Floor  
Clayton.. MO 63105

**Grant Funds**  
(Pre-Fund or Reimb)

Warrant Number: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_  
 Claim Number: \_\_\_\_\_  
 Vendor Number: 10908

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

| Invoice Number | Invoice Date | DETAILED Description<br>(Invoice & Packing Slip Must be Attached) | Fund-Account-Location | Qty | Unit Price   | Total        |
|----------------|--------------|---|-----------------------|-----|--------------|--------------|
| R762602        | 5/28/2024    | Loan Payment-Due April 1, 2024                                    | 4602-32777-0000       | 1   | \$159,000.00 | \$159,000 OC |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
|                |              |   |                       |     |              | \$0.0C       |
| <b>TOTAL:</b>  |              |   |                       |     |              | \$159,000.00 |

**File Stamp**

Date: 5/28/2024      Joan Snapp      Controller  
 Printed Name      Title  
Joan Snapp      \_\_\_\_\_  
 Signature      Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.  
 Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Monroe County Auditor



# INVOICE

8182 Maryland Avenue, 12th Floor  
Clayton, MO 63105  
Phone (314) 615-3588

**Date:** May 23, 20  
**Relationship Consultant:** Kerry A. McFarla  
**Bond Issue #:** 7626 & 7€  
**Addvantage Account:** 54800056  
**Invoice #:** R7626

Monroe County Convention Center  
Ms. Talisha Coppock  
302 South College Avenue  
Bloomington, Indiana 47403

Email to:  
[tcoppock@bloomingtonconvention.com](mailto:tcoppock@bloomingtonconvention.com)

**Re: Monroe County Convention Center Building Corporation Taxable  
First Mortgage Note of 2016, Series A & B**

**Quarterly Installment of Rent Due: July 1, 20**

| DESCRIPTION   | AMOUNT              |
|---|---------------------|
| Quarterly Installment of Rent Due for BI #7626 & 7628 | \$159,000           |
| <b>TOTAL</b>  | <b>\$ 159,000.1</b> |

**if you intend to transfer Federal Funds VIA Federal Reserve Bank Wire Transfer System, please direct your transfer using the instructions shown below no later than one (1) Business day prior to due date:**

Wells Fargo Bank  
ABA #121000248  
Credit: SEI PRIVATE TR CO ACF REGIONS  
A/C#: 2020050839788  
F/F/C: CID5480005610 - Monroe County Convention Center 2016A/B  
Attn: Kerry A. McFarland, 314-615-3588

**If you intend to transfer Funds via ACH, please direct your transfer to the instructions shown below no later than three business days prior to payment date:**

Wells Fargo Bank  
ABA #026012881  
FOR CREDIT TO: A/C #2020050839788, SEI Private TR CO ACF Regions Bank  
F/F/C: CID5480005610 - Monroe County Convention Center 2016A/B  
Attn: Kerry A. McFarland, 314-615-3588

**If you intend to pay by check, it must arrive in our office no less than five (5) Business days prior to due date:**

Regions Bank  
Attn: Corporate Trust Services  
8182 Maryland Avenue 12th Floor

ACCOUNTS PAYABLE VOUCHER

Department Name: Convention Visit. Com

Vendor: Downtown Bloomington Inc  
302 South College Ave  
Bloomington, IN 47403

Grant Funds

(Pre-Fund or Reimb)

Warrant Number: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_  
 Claim Number: \_\_\_\_\_  
 Vendor Number: 494

An invoice or bill to be property itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc

| Invoice Number | Invoice Date | DETAILED Description<br>(Invoice & Packing Slip Must be Attached) | Fund-Account-Location | Qty | Unit Price  | Total       |
|----------------|--------------|---|-----------------------|-----|-------------|-------------|
| DBI-ISAE       | 6/10/2024    | Sponsorship-ISAE conference                                       | 1127.0000.38128       | 1   | \$12,000.00 | \$12,000.00 |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
|                |              |   |                       |     |             | \$0.00      |
| TOTAL:         |              |   |                       |     |             | \$12,000.00 |

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received

File Stamp

Date: 6/10/2024     Joan Snapp     Controller  
 Printed Name     Title

*Joan Snapp*     \_\_\_\_\_  
 Signature     Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Monroe County Auditor

**Monroe County Convention and Visitor's Commission**

**Invoice** DBI-ISAE

**Date** 6/10/2024

**Payable to:** **Downtown Bloomington Inc.**  
**302 S. College Ave**  
**Bloomington, IN 47403**

**Invoice Amount** \$12,000

| <b>Description</b> |                             |                     |
|--------------------|-----------------------------|---------------------|
|                    | ISAE Conference-Sponsorship | <b>(July 15-17)</b> |
|                    | Food and Beverage           |                     |
|                    | Décor                       |                     |
|                    | Activities                  |                     |
|                    | Hospitality Assistance      |                     |



To: Mike Campbell, President, Monroe County Convention and Visitors Commission

Re: Sponsorship of ISAE ICON Conference July 15 - 17, 2024

From: Talisha Coppock, Monroe Convention Center

Request: \$12,000 to enhance experience in food, music, decor, activities for ISAE Conference

On behalf of the Monroe Convention Center, I am requesting your additional support of the Indiana Society of Association Executives (ISAE) ICON Conference on July 15 - 17. The timing for this event is perfect as it allows us the opportunity to highlight Bloomington and show that we are expanding our convention center.

ISAE is Indiana's leading organization for educational and networking events designed specifically for association professionals. Membership is made up of 150 people who serve a variety of industries, societies, and social organizations. Each one of these executives represent a group that could bring their individual meetings and events to Bloomington for overnight conferences supporting the hotel industry. This is a target market for group business.

ISAE brings a budget of \$35 per day for basics. The Center is sponsoring their room rental. Catering is sponsoring beverages. Markey's Staging is sponsoring a significant portion of their audio visual. Visit Bloomington is hosting several events in the community. This is a true team effort to host this group.

I am requesting a \$12,000 sponsorship from the Convention and Visitors Commission to help provide a better Bloomington experience. There is a gap of \$12,000 in food and beverage, decor, activities and hospitality assistance to truly host them while they are at the Center. Our goal is to highlight the building and partnerships as well as art, music, energy, convenience and fun in the community.

This is a wonderful opportunity to engage this group and show them Bloomington is the best place for their future events. We would truly appreciate this additional support to go to the next level of experience.